

CITY COUNCIL PROCEEDINGS
PUBLISHED SUBJECT TO THE GOVERNING BODY'S REVIEW AND REVISION

A regular meeting of the Beach City Council was called to order by Mayor Walter Losinski on January 7, 2016 at 7:00 pm. Present when the meeting was called to order was City Council Henry Gerving, Dell Beach, Tim Marman, Jeanne Larson, Wade Walworth, City Auditor Kimberly Nunberg, Engineers Kenzie Robertson and Thomas Schmelzenbach.

Minutes – Minutes of the previous month meetings were read. Gerving moved to approve the minutes, second by Walworth. Motion carried unanimously.

Vouchers – Walworth moved to approve the following vouchers, second by Larson. Motion carried unanimously.

18351 Blue Cross Blue Shield 524.40
18352 Blue Cross Blue Shield 2,307.62
18353 Bismarck Tribune 29.00
18354 BOSS Office 29.96
18355 Butler Machinery Co. 780.84
18356 CNH Capital 3,912.84
18357 Dakota Dust Tex 72.40
18358 Fallon County Treasurer 1,647.50
18359 G & G Garbage LLC 3,100.00
18360 Kadrmas, Lee & Jackson 25,657.35
18361 Marman Plumbing & Construction 1,000.00
18362 MDU 6,263.10
18363 Midstate Communication
18364 One Call Concepts 8.80
18365 Rohan's Hardware 65.61
18366 Southwest District Health Unit 120.00
18367 Southwest Water Authority 8,247.60
18368 USPS 225.00
18369 Verizon Wireless 190.08
18370 Beach Area Chamber of Commerce 150.00
18371 Black Mountain Software 941.00
18372 GIS Workshop 1,750.00
18373 Golden Valley County 9,565.00
18374 Jill Schatz 40.50
18375 ND Rural Water System Association 225.00
18376 ND Water Users Association 100.00
18377 NDLC 1,300.00
18378 Railroad Management Company 353.72
18379 West Plains, Inc. 6,544.00
18380 Beach Food Center 5.59
18381 Farmers Union/NAPA 1,258.09
18382 Prairie Lumber Company 88.09

-89588 - 89585, -89583 - 89574, 18335-18336, 18345-18349 Wages for December – 22,193.99
18337 City of Beach 208.82
18338 Beach Pharmacy 9.95
18339 Goldenwest Electric Cooperative, Inc. 644.00
18340 ND Department of Health – Chemistry 1,334.73
18341 ND DOT 197,065.65
18342 Q Business Source 85.59
18343 Stockwell Cleaning Service 250.00
18344 USPS 208.50
18350 ND PERS 2,644.09
-89584 First State Bank of Golvá 2,218.34
-89573 First State Bank of Golvá 2,773.39
-89572 Office of State Tax Commissioner 478.70

Public Works Report:

PWS Braden was not able to attend the meeting.

Auditor Report:

Nunberg reviewed her written report.

Committee Report:

Lagoon – Engineer Schmelzenbach reported this project is complete. The final Contractor's Application for Payment will be submitted in the near future. Nunberg provided the final payment for engineering under contract. Gerving moved to approve final payment in the amount of \$25,657.35, second by Walworth. Motion carried unanimously.

Multi Use Trail – Engineer Schmelzenbach presented a letter informing the ND DOT of the city's responsibility to replace the drive culvert at the Buckboard Inn. The letter also indicated Kadrmas, Lee & Jackson's responsibility to provide the equipment, labor and material to correct and complete the shared use path ramp at 6th Street NW by July 1, 2016. A walk through of the project will be scheduled once the letter of concurrence is submitted to ND DOT. Gerving moved to endorse the letter to ND DOT, second by Walworth. Motion carried unanimously.

Unfinished Business:

New Business:

RESOLUTION 2016-1

PUBLIC NOTICE OF REGULARLY SCHEDULED MEETING DATES TO BE HELD AT CITY HALL, BEACH, ND, AND THE HOUR BEGINNING OF MEETINGS

WHEREAS, UNDER PROVISIONS OF CHAPTER 40-04.1-05. NDCC, AND CITY ORDINANCE 1.0201 THE CITY COUNCIL HAS DETERMINED DATES FOR REGULAR MEETINGS IN THE YEAR 2016,

AND WHEREAS, THE CITY COUNCIL SHALL OBSERVE DAYLIGHT SAVINGS TIME DURING THOSE MONTHS DAYLIGHT SAVINGS TIME IS OBSERVED AND MOUNTAIN TIME DURING THOSE MONTHS MOUNTAIN TIME IS OBSERVED,

NOW THEREFORE, BE IT RESOLVED THAT THE CITY COUNCIL MEETINGS SHALL BEGIN AT 7:00 P.M. ON THE FOLLOWING DATES AND MAY ADJOURN FROM TIME TO TIME IF NECESSARY:

JANUARY 4 & 19	JULY 5 & 18
FEBRUARY 1 & 16	AUGUST 1 & 15
MARCH 7 & 21	SEPTEMBER 6 & 19
APRIL 4 & 18	OCTOBER 3 & 17
MAY 2 & 16	NOVEMBER 7 & 21
JUNE 6 & 20	DECEMBER 5 & 19

GERVING MOVED TO ADOPT RESOLUTION 2016-1, SECOND BY WALWORTH.
MOTION CARRIED UNANIMOUSLY.

RESOLUTION 2016-2

ESTABLISHMENT OF DAYS THAT CITY HALL IS CLOSED DUE TO HOLIDAYS

WHEREAS, UNDER THE PROVISIONS OF CHAPTER 1-03-01 OF NDCC AND BY THE ACTIONS OF THE CITY COUNCIL TO DECLARE DAYS THAT CITY HALL WILL BE CLOSED,

NOW THEREFORE, BE IT RESOLVED THAT CITY HALL WILL BE CLOSED IN OBSERVANCE OF THE FOLLOWING:

JANUARY 1 - NEW YEARS DAY	SEPTEMBER 5 - LABOR DAY
JANUARY 18 - MARTIN LUTHER KING DAY	OCTOBER 10 - COLUMBUS DAY
FEBRUARY 15 - PRESIDENTS DAY	NOVEMBER 11 - VETERANS DAY (OBS.)
MARCH 25 - GOOD FRIDAY	NOVEMBER 24 - THANKSGIVING
MAY 30 - MEMORIAL DAY	NOVEMBER 25- IF COUNCIL APPROVES
JULY 4 - INDEPENDENCE DAY	DECEMBER 24 – CHRISTMAS EVE
	DECEMBER 25 – CHRISTMAS DAY

CITY HALL CLOSING WILL ALSO BE OBSERVED UPON ACTION OF THE PRESIDENT OF THE UNITED STATES AND THE GOVERNOR OF THE STATE OF NORTH DAKOTA.
GERVING MOVED TO ADOPT RESOLUTION 2016-2, SECOND BY WALWORTH.
MOTION CARRIED UNANIMOUSLY.

RESOLUTION 2016-3

BUSINESS HOURS AT CITY HALL

WHEREAS, THE CITY COUNCIL WILL DETERMINE THE HOURS CITY HALL WILL BE OPEN,

NOW THEREFORE, BE IT RESOLVED THAT CITY HALL WILL BE OPEN MONDAY THROUGH FRIDAY, 8:00 A.M. TO NOON AND 1:00 P.M. TO 5:00 P.M., WITH THE EXCEPTIONS OF HOLIDAYS.

GERVING MOVED TO ADOPT RESOLUTION 2016-3, SECOND BY WALWORTH.
MOTION CARRIED UNANIMOUSLY.

RESOLUTION 2016-4

REIMBURSEMENT FOR MILEAGE, MEALS AND LODGING

WHEREAS, CITY EMPLOYEES MAY INCUR EXPENSES FOR MILEAGE, MEALS, AND LODGING IN THE PERFORMANCE OF CARRYING OUT THE DUTIES REQUIRED BY THE CITY,

AND WHEREAS, THE CITY AUDITOR, UPON BEING PRESENTED WITH DOCUMENTED EVIDENCE AND IS SATISFIED WITH AUDIT OF EXPENSES, MAY APPROVE PAYMENT BETWEEN REGULARLY SCHEDULED COUNCIL MEETING,

NOW THEREFORE, BE IT RESOLVED THAT THE CITY ALLOW REIMBURSEMENT FOR EXPENSES INCURRED ACCORDING TO CHAPTER 54-06-09 OF NDCC AS FOLLOWS:

PERSONAL VEHICLE, MILEAGE	.56.5 PER MILE
\$30.00 PER DIEM FOR BREAKFAST, LUNCH & DINNER	
LODGING	89.00
(ACTUAL LODGING NOT TO EXCEED \$89 PLUS ANY APPLICABLE TAXES)	

GERVING MOVED TO ADOPT RESOLUTION 2016-4, SECOND BY WALWORTH.
MOTION CARRIED UNANIMOUSLY.

RESOLUTION 2016-5

EXPEDITION OF BUSINESS

WHEREAS, IT APPEARS THE BUSINESS OF THE CITY WILL BE EXPEDITED BY AUTHORIZING THE CITY AUDITOR TO PAY CERTAIN MISCELLANEOUS ITEMS, SUCH AS POSTAGE, FREIGHT, UTILITIES, REFUND ORDERS, REGULAR EMPLOYEE PAYROLL AND APPORTIONMENTS,

NOW THEREFORE, BE IT RESOLVED THAT THE CITY AUDITOR BE ALLOWED TO PAY SUCH CLAIMS.

GERVING MOVED TO ADOPT RESOLUTION 2016-5, SECOND BY WALWORTH.
MOTION CARRIED UNANIMOUSLY.

LISTING OF DEPOSITORY BANKS

AND WHEREAS, IT IS NECESSARY FOR THE CITY AUDITOR TO DRAW UPON THE DEPOSITS,

FIRST STATE BANK OF GOLVA, GOLVA & BEACH, ND: CHECKING ACCOUNT

WESTERN COOPERATIVE CREDIT UNION: SAVINGS ACCOUNT

PLEDGE OF SECURITIES

BANK OF THE WEST, BEACH, ND	\$ 99,347.00 PLUS \$250,000.00 FDIC
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GERVING MOVED TO ADOPT RESOLUTION 2016-7, SECOND BY WALWORTH.
MOTION CARRIED UNANIMOUSLY.

CITY AUDITOR TO INVEST AND REINVEST FUNDS

AND WHEREAS, THESE FUNDS MATURE FROM TIME TO TIME,

NOW THEREFORE, BE IT RESOLVED THAT THE CITY AUDITOR BE AUTHORIZED TO INVEST FUNDS AND REINVEST UPON MATURITY OF CERTIFICATES OF DEPOSITS. ALL CERTIFICATES OF DEPOSITS THAT ARE REDEEMED OR REINVESTED SHALL REQUIRE THE SIGNATURE OF BOTH THE CITY AUDITOR AND THE MAYOR.

GERVING MOVED TO ADOPT RESOLUTION 2016-8, SECOND BY WALWORTH.
MOTION CARRIED UNANIMOUSLY.

RESOLUTION 2016-9
SALARIES OF HIRED AND APPOINTED OFFICIALS

WHEREAS, THE CITY COUNCIL SHALL SET FORTH SALARIES OF CITY OFFICIALS AND EMPLOYEES,

NOW THEREFORE, BE IT RESOLVED THAT THE FOLLOWING SALARIES HAS BEEN SET EITHER ON A YEARLY, MONTHLY OR HOURLY BASIS:

MAYOR

Walter Losinski \$ 5,400.00 YR

CITY COUNCIL

Dell Beach \$ 3,600.00 YR

Mark Benes \$ 3,600.00 YR

Henry Gerving \$ 3,600.00 YR

Jeanne Larson \$ 3,600.00 YR

Tim Marman \$ 3,600.00 YR

Wade Walworth \$ 3,600.00 YR

ZONING BOARD

Al Begger \$ 1,200.00 YR

Tom Marman \$ 1,200.00 YR

Leann Allen \$ 1,200.00 YR

Tony Wanner \$ 1,200.00 YR

Carol Ziegler \$ 1,200.00 YR

PUBLIC WORKS SUPT.

Mike Braden \$ 21.63 HR

PUBLIC WORKS EMPLOYEES

Bart Bishop \$ 22.32 HR

Lucas Buchholz \$ 16.48 HR

Tony Wanner (PT) \$ 13.39 HR

CITY AUDITOR

Kimberly Nunberg \$ 52,318.00 YR

DEPUTY AUDITOR

Jill Schatz \$ 14.42 HR

GERVING MOVED TO ADOPT RESOLUTION 2016-9, SECOND BY WALWORTH.
MOTION CARRIED UNANIMOUSLY.

Correspondence from Beach Post Prom Committee was read. Gerving moved to approve the request for \$500 from the Community Enhancement Fund, second by Walworth. Motion carried unanimously.

No other business was brought forward. Walworth moved to adjourn, second by Gerving. Motion carried unanimously. Meeting adjourned at 7:35 p.m.

ATTEST:

Walter Losinski, Mayor

Kimberly Nunberg, City Auditor