

CITY COUNCIL PROCEEDINGS
PUBLISHED SUBJECT TO THE GOVERNING BODY'S REVIEW AND REVISION

A regular meeting of the Beach City Council was called to order by Mayor Walter Losinski on January 3, 2017 at 7:00 pm. Present when the meeting was called to order was City Council Tim Marman, Mark Benes, Jeanne Larson, Wade Walworth, Public Works Superintendent Mike Braden, City Auditor Kimberly Nunberg, Engineer Kenzie Robertson, Attorney Gene Allen, and guests Carrie Zachmann, Tom Marman, Gary VanVleet, Larry and Patricia Sabo.

Minutes – Minutes of the previous month meetings were read. Benes moved to approve the minutes, second by Walworth. Motion carried unanimously.

Vouchers – Benes moved to approve the following vouchers, second by Walworth. Motion carried unanimously.

18939 Advanced Engineering & Environmental Services 889.80
18940 Allen Law Office 750.00
18941 Beach Food Center 84.87
18942 Bismarck Tribune 29.00
18943 BOSS Office Products 85.41
18944 CHS Inc. 415.65
18945 Fisher Sand & Gravel 2,571.40
18946 G & G Garbage, LLC 1,200.00
18947 Golden Valley County 1,153.32
18948 Mid-American Research Chemical 1,361.42
18949 Midstate Communication 245.37
18950 Montana Dakota Utilities 6,581.07
18951 Novotny Construction 450.00
18952 Rohan's Hardware 203.40
18953 Southwest Water Authority 8,621.21
18954 Verizon Wireless 189.67
18955 Golden Valley County 9,435.84
18956 Kim Nunberg 186.45
18957 NDLC 1,300.00
18958 ND Rural Water Systems Association 230.00
18959 ND Water Users Association 100.00
18960 Railroad Management Company 389.10
18961 Stockwell Cleaning 250.00
18962 Valli 25.00
-89373- 89364, -89362-89360, 18911-18916, 18935-18937 Wages for December 22,837.49
18931 Void
18932 Blue Cross Blue Shield 3,982.82
18933 Blue Cross Blue Shield 570.10
18934 USPS 154.89
18938 ND PERS 2,641.48
-89363 First State Bank of Golva 2,693.82
-89359 First State Bank of Golva 2,678.29

-89358 Office of State Tax Commissioner 423.09

Public Works Report:

PWS Braden reported the crew has been busy with snow removal. The emergency route will always be plowed first, followed by secondary routes and then alleys. As time allows the crew will widen the routes and haul out snow that has been piled in the middle of the streets or at the intersections.

Auditor Report:

Nunberg reviewed her written report. The financial report for the month of November was reviewed. A year-end report will be reviewed at the next meeting.

Committee Reports:

No committee reports were given.

Unfinished Business:

Mayor Losinski mentioned at the previous meeting the Engineers from Kadrmas, Lee, & Jackson presented an Application for Contractor Payment No. 6 for the Lagoon Expansion Project and no action was taken. Marman moved to send the Application for Contractor Payment No. 6 to committee for a recommendation, second by Benes. Motion carried unanimously.

Engineer Robertson addressed the Council wondering if they needed any further information other than what was previously provided regarding Street Improvement District 2016-2. Marman mentioned he will be abstaining from voting or making a motion regarding the project since he is a property owner within the district. Mayor Losinski allowed comments from several property owners in attendance. Walworth moved to approve **RESOLUTION NO. 2017-10** Determining the Insufficiency of Protests Filed in Objection to Beach Street Improvement District 2016-2, second by Larson. Marman abstained. Motion carried.

RESOLUTION NO. 2017 - 10

**A RESOLUTION DETERMINING THE INSUFFICIENCY OF PROTESTS FILED
IN OBJECTION TO BEACH STREET IMPROVEMENT DISTRICT 2016-02**

WHEREAS, the City Council has adopted Resolution 2016 - 15, creating the Beach Street Improvement District 2016-02; and

WHEREAS, the City Council adopted Resolution 2016 - 16, declaring the necessity of making certain improvements within the Beach Street Improvement District 2016-02;

WHEREAS, notice of this resolution was published in the official newspaper of the City of Beach on October 27th, and November 3rd, 2016 providing notice to owners of property within the District of their right to protest the intended improvements by filing written objections within 30 days of the first publication;

WHEREAS the Beach City Council met at its next regularly scheduled meeting to hear and determine the sufficiency of the protests; and

WHEREAS, the City Council finds that owners of less than fifty percent of the property within the District have filed written protests to the planned improvements; and

NOW, THEREFORE, IT IS HEREBY RESOLVED by the City Council of the City of Beach, North Dakota, that due to the insufficiency of protests filed, the project will proceed, and the Beach Street Improvement District 2016-02 shall be approved.

Dated this 3rd day of January, 2017.

Walter Losinski, Mayor
City of Beach, North Dakota

ATTEST:

Kimberly Nunberg, City Auditor

Engineer Robertson will prepare a contract for Engineering Services for Beach Street Improvement District 2016-2 and present it at the next meeting.

New Business:

Resolutions 2017-1 through 2017-9 were reviewed.

RESOLUTION 2017-1

**PUBLIC NOTICE OF REGULARLY SCHEDULED MEETING DATES TO BE HELD
AT CITY HALL, BEACH, ND, AND THE HOUR BEGINNING OF MEETINGS**

WHEREAS, UNDER PROVISIONS OF CHAPTER 40-04.1-05. NDCC, AND CITY ORDINANCE 1.0201 THE CITY COUNCIL HAS DETERMINED DATES FOR REGULAR MEETINGS IN THE YEAR 2017,

AND WHEREAS, THE CITY COUNCIL SHALL OBSERVE DAYLIGHT SAVINGS TIME DURING THOSE MONTHS DAYLIGHT SAVINGS TIME IS OBSERVED AND MOUNTAIN TIME DURING THOSE MONTHS MOUNTAIN TIME IS OBSERVED,

NOW THEREFORE, BE IT RESOLVED THAT THE CITY COUNCIL MEETINGS SHALL BEGIN AT 7:00 P.M. ON THE FOLLOWING DATES AND MAY ADJOURN FROM TIME TO TIME IF NECESSARY:

JANUARY 3 & 17
FEBRUARY 6 & 21
MARCH 6 & 20
APRIL 3 & 17
MAY 1 & 15

JULY 3 & 17
AUGUST 7 & 21
SEPTEMBER 5 & 18
OCTOBER 2 & 16
NOVEMBER 6 & 20

JUNE 5 & 19

DECEMBER 4 & 18

WALWORTH MOVED TO ADOPT RESOLUTION 2017-1, SECOND BY LARSON.
MOTION CARRIED UNANIMOUSLY.

RESOLUTION 2017-2

ESTABLISHMENT OF DAYS THAT CITY HALL IS CLOSED DUE TO HOLIDAYS

WHEREAS, UNDER THE PROVISIONS OF CHAPTER 1-03-01 OF NDCC AND BY THE ACTIONS OF THE CITY COUNCIL TO DECLARE DAYS THAT CITY HALL WILL BE CLOSED,

NOW THEREFORE, BE IT RESOLVED THAT CITY HALL WILL BE CLOSED IN OBSERVANCE OF THE FOLLOWING:

JANUARY 1 - NEW YEARS DAY	SEPTEMBER 4 - LABOR DAY
JANUARY 16 - MARTIN LUTHER KING DAY	OCTOBER 9 - COLUMBUS DAY
FEBRUARY 20 - PRESIDENTS DAY	NOVEMBER 11 - VETERANS DAY
APRIL 14 - GOOD FRIDAY	NOVEMBER 23 - THANKSGIVING
MAY 29 - MEMORIAL DAY	NOVEMBER 24 - IF APPROVED
JULY 4 - INDEPENDENCE DAY	DECEMBER 24 - CHRISTMAS EVE
DECEMBER 25 - CHRISTMAS DAY	

CITY HALL CLOSING WILL ALSO BE OBSERVED UPON ACTION OF THE PRESIDENT OF THE UNITED STATES AND THE GOVERNOR OF THE STATE OF NORTH DAKOTA.
WALWORTH MOVED TO ADOPT RESOLUTION 2017-2, SECOND BY LARSON.
MOTION CARRIED UNANIMOUSLY.

RESOLUTION 2017-3
BUSINESS HOURS AT CITY HALL

WHEREAS, THE CITY COUNCIL WILL DETERMINE THE HOURS CITY HALL WILL BE OPEN,

NOW THEREFORE, BE IT RESOLVED THAT CITY HALL WILL BE OPEN MONDAY THROUGH FRIDAY, 8:00 A.M. TO NOON AND 1:00 P.M. TO 5:00 P.M., WITH THE EXCEPTIONS OF HOLIDAYS.

WALWORTH MOVED TO ADOPT RESOLUTION 2017-3, SECOND BY LARSON.
MOTION CARRIED UNANIMOUSLY.

RESOLUTION 2017-4
REIMBURSEMENT FOR MILEAGE, MEALS AND LODGING

WHEREAS, CITY EMPLOYEES MAY INCUR EXPENSES FOR MILEAGE, MEALS, AND LODGING IN THE PERFORMANCE OF CARRYING OUT THE DUTIES REQUIRED BY THE CITY,

AND WHEREAS, THE CITY AUDITOR, UPON BEING PRESENTED WITH DOCUMENTED EVIDENCE AND IS SATISFIED WITH AUDIT OF EXPENSES, MAY APPROVE PAYMENT BETWEEN REGULARLY SCHEDULED COUNCIL MEETING,

NOW THEREFORE, BE IT RESOLVED THAT THE CITY ALLOW REIMBURSEMENT FOR EXPENSES INCURRED ACCORDING TO CHAPTER 54-06-09 OF NDCC AS FOLLOWS:

PERSONAL VEHICLE, MILEAGE	.56.5 PER MILE
\$30.00 PER DIEM FOR BREAKFAST, LUNCH & DINNER	
LODGING	89.00
(ACTUAL LODGING NOT TO EXCEED \$89 PLUS ANY APPLICABLE TAXES)	

WALWORTH MOVED TO ADOPT RESOLUTION 2017-4, SECOND BY LARSON. MOTION CARRIED UNANIMOUSLY.

**RESOLUTION 2017-5
EXPEDITION OF BUSINESS**

WHEREAS, IT APPEARS THE BUSINESS OF THE CITY WILL BE EXPEDITED BY AUTHORIZING THE CITY AUDITOR TO PAY CERTAIN MISCELLANEOUS ITEMS, SUCH AS POSTAGE, FREIGHT, UTILITIES, REFUND ORDERS, REGULAR EMPLOYEE PAYROLL AND APPORTIONMENTS,

NOW THEREFORE, BE IT RESOLVED THAT THE CITY AUDITOR BE ALLOWED TO PAY SUCH CLAIMS.

WALWORTH MOVED TO ADOPT RESOLUTION 2017-5, SECOND BY LARSON. MOTION CARRIED UNANIMOUSLY.

**RESOLUTION 2017-6
LISTING OF DEPOSITORY BANKS**

WHEREAS, IT IS NECESSARY FOR THE CITY AUDITOR TO DEPOSIT MONIES FROM TIME TO TIME,

AND WHEREAS, IT IS NECESSARY FOR THE CITY AUDITOR TO DRAW UPON THE DEPOSITS,

NOW THEREFORE, BE IT RESOLVED THAT THE FOLLOWING BANKS BE NAMES FOR DEPOSITORY FUNDS;

FIRST STATE BANK OF GOLVA, GOLVA & BEACH, ND: CHECKING ACCOUNT

BANK OF THE WEST, BEACH, ND: TREASURY SAVINGS

WESTERN COOPERATIVE CREDIT UNION:

SAVINGS ACCOUNT

WALWORTH MOVED TO ADOPT RESOLUTION 2017-6, SECOND BY LARSON.
MOTION CARRIED UNANIMOUSLY.

**RESOLUTION 2017-7
PLEDGE OF SECURITIES**

WHEREAS, IT IS NECESSARY TO HAVE PLEDGE OF SECURITIES,
NOW THEREFORE, BE IT RESOLVED THE FOLLOWING PLEDGES BE ACCEPTED:

BANK OF THE WEST, BEACH, ND	\$ 99,347.00 PLUS \$250,000.00 FDIC
FIRST STATE BANK OF GOLVA, GOLVA & BEACH, ND	\$ 2,055,000.00 PLUS \$ 250,000.00 FDIC

WALWORTH MOVED TO ADOPT RESOLUTION 2017-7, SECOND BY LARSON.
MOTION CARRIED UNANIMOUSLY.

**RESOLUTION 2017-8
CITY AUDITOR TO INVEST AND REINVEST FUNDS**

WHEREAS, CITY FUNDS MAY BE INVESTED IN CERTIFICATES OF DEPOSIT OR US
TREASURY NOTES TO DRAW INTEREST,

AND WHEREAS, THESE FUNDS MATURE FROM TIME TO TIME,

NOW THEREFORE, BE IT RESOLVED THAT THE CITY AUDITOR BE AUTHORIZED
TO INVEST FUNDS AND REINVEST UPON MATURITY OF CERTIFICATES OF
DEPOSITS. ALL CERTIFICATES OF DEPOSITS THAT ARE REDEEMED OR
REINVESTED SHALL REQUIRE THE SIGNATURE OF BOTH THE CITY AUDITOR AND
THE MAYOR.

WALWORTH MOVED TO ADOPT RESOLUTION 2017-8, SECOND BY LARSON.
MOTION CARRIED UNANIMOUSLY.

**RESOLUTION 2017-9
SALARIES OF HIRED AND APPOINTED OFFICIALS**

WHEREAS, THE CITY COUNCIL SHALL SET FORTH SALARIES OF CITY OFFICIALS
AND EMPLOYEES,

NOW THEREFORE, BE IT RESOLVED THAT THE FOLLOWING SALARIES HAS BEEN SET EITHER ON A YEARLY, MONTHLY OR HOURLY BASIS:

MAYOR

Walter Losinski \$ 5,400.00 YR

CITY COUNCIL

Dell Beach \$ 3,600.00 YR

Mark Benes \$ 3,600.00 YR

Henry Gerving \$ 3,600.00 YR

Jeanne Larson \$ 3,600.00 YR

Tim Marman \$ 3,600.00 YR

Wade Walworth \$ 3,600.00 YR

ZONING BOARD

Al Begger \$ 1,200.00 YR

Tom Marman \$ 1,200.00 YR

Leann Allen \$ 1,200.00 YR

Tony Wanner \$ 1,200.00 YR

PUBLIC WORKS SUPT.

Mike Braden \$ 21.63 HR

PUBLIC WORKS EMPLOYEES

Bart Bishop \$ 22.32 HR

Lucas Buchholz \$ 16.48 HR

Tony Wanner (PT) \$ 13.39 HR

CITY AUDITOR

Kimberly Nunberg \$ 52,318.00 YR

DEPUTY AUDITOR

Jill Schatz \$ 14.42 HR

WALWORTH MOVED TO ADOPT RESOLUTION 2017-9, SECOND BY LARSON.
MOTION CARRIED UNANIMOUSLY.

Correspondence from ISO on the Public Protection Classification Survey was reviewed.

No other business was brought forward. Walworth moved to adjourn, second by Walworth.
Motion carried unanimously. Meeting adjourned at 7:50 p.m.

ATTEST:

Walter Losinski, Mayor

Kimberly Nunberg, City Auditor