

CITY COUNCIL PROCEEDINGS
PUBLISHED SUBJECT TO THE GOVERNING BODY'S REVIEW AND REVISION

A regular meeting of the Beach City Council was called to order by Mayor Walter Losinski on January 2, 2018 at 7:00 pm. Present when the meeting was called to order was City Council Henry Gerving, Tim Marman, Mark Benes, Jeanne Larson, Wade Walworth, City Auditor Kimberly Gaugler, and City Engineer Kenzie Robertson.

Gaugler request Resolution 2018-10 be added to the agenda. Gerving request change in garbage service day be added to the agenda.

Minutes – Minutes of the meeting on December 18, 2017 were read. Benes moved to approve the minutes, second by Larson. Motion carried unanimously.

Vouchers – Gerving moved to approve the following vouchers from December 2017, second by Larson. Motion carried unanimously.

19573 ND PERS 2,496.04
19574 City of Beach 103.80
19575 Bismarck Tribune 29.00
19576 BOSS 132.93
19577 CNH Industrial Capital Plus 778.63
19578 Dakota Dust-Tex 76.40
19579 Dakota Supply Company 2,570.19
19580 G & G Garbage LLC 1,300.00
19581 Midstate Communications 198.79
19582 One Call Concepts 10.00
19583 Rohan's Hardware 87.43
19584 Southwest Water Authority 6,980.87
19585 Verizon Wireless 189.51
-89178- 89175, -89173-89164, 19551-19552, 19567-19572 Wages for December 20,991.37

Walworth moved to approve the following vouchers for January, second by Larson. Motion carried unanimously.

19586 Beach Area Chamber of Commerce 150.00
19587 Beach Park Board 2,420.78
19588 Black Mountain Software 4,295.00
19589 GIS Workshop 1,750.00
19590 Golden Valley County 9,356.13
19591 Mike Braden 8.99
19592 Municipal Finance Officers Association ND 60.00
19593 National League of Cities Membership 536.00
19594 ND League of Cities 1,400.00
19595 ND Rural Water System Association 235.00
19596 ND Water Users Association 100.00
19597 Stockwell Cleaning 275.00
19598 MDU 6,131.54

19553 City of Beach 281.87
19564 Blue Cross Blue Shield 602.70
19565 Blue Cross Blue Shield 5,318.82
19566 USPS 150.08
-89174 First State Bank of Golva 2,311.81
-89163 First State Bank of Golva 2,541.47
-89162 Office of State Tax Commissioner 419.97

Public Works Report:

PWS Braden reported there have been several water service line breaks due to the extremely cold weather. Residential garbage collection will take place only on Thursdays starting this week. Braden presented a quote from Dakota Supply Group in the amount of \$114,405 for 550 water meters including installation cost. Discussion. Gerving moved to purchase 225 water meters and the City Crew install the water meters, second by Walworth. Motion carried unanimously.

Auditor Report:

Gaugler reviewed her written report. Statistics on Sales Tax Collection were reviewed. Gaugler mentioned revenues for 2017 were \$2,560,281.71 and expenses were \$2,468,035.37.

Engineer Report:

Robertson reported funding options from USDA and SRF are being researched for the Sanitary Sewer Line Replacement Project. Robertson mentioned he provided information to the Special Assessment Committee regarding the Street Improvement Project 2016-02.

Committee Report:

Gerving inquired when the decision was made to change the garbage service collection route to only Thursdays. Mayor Losinski stated he met with the employees, determining that consolidating the garbage collection service to one day would improve the efficiency of operations. Discussion. Walworth moved to approve the decision for residential garbage service collection to be only on Thursdays, second by Marman. Motion carried unanimously.

New Business:

RESOLUTION 2018-1
PUBLIC NOTICE OF REGULARLY SCHEDULED MEETING DATES TO BE HELD
AT CITY HALL, BEACH, ND, AND THE HOUR BEGINNING OF MEETINGS

WHEREAS, UNDER PROVISIONS OF CHAPTER 40-04.1-05. NDCC, AND CITY ORDINANCE 1.0201 THE CITY COUNCIL HAS DETERMINED DATES FOR REGULAR MEETINGS IN THE YEAR 2018,

AND WHEREAS, THE CITY COUNCIL SHALL OBSERVE DAYLIGHT SAVINGS TIME DURING THOSE MONTHS DAYLIGHT SAVINGS TIME IS OBSERVED AND MOUNTAIN TIME DURING THOSE MONTHS MOUNTAIN TIME IS OBSERVED,

NOW THEREFORE, BE IT RESOLVED THAT THE CITY COUNCIL MEETINGS SHALL BEGIN AT 7:00 P.M. ON THE FOLLOWING DATES AND MAY ADJOURN FROM TIME TO TIME IF NECESSARY:

| | |
|-----------------|------------------|
| JANUARY 2 & 16 | JULY 2 & 16 |
| FEBRUARY 5 & 20 | AUGUST 6 & 20 |
| MARCH 5 & 19 | SEPTEMBER 4 & 17 |
| APRIL 2 & 16 | OCTOBER 1 & 15 |
| MAY 7 & 21 | NOVEMBER 5 & 19 |
| JUNE 4 & 18 | DECEMBER 3 & 17 |

GERVING MOVED TO ADOPT RESOLUTION 2018-1, SECOND BY BENES. MOTION CARRIED UNANIMOUSLY.

RESOLUTION 2018-2
ESTABLISHMENT OF DAYS THAT CITY HALL IS CLOSED DUE TO HOLIDAYS

WHEREAS, UNDER THE PROVISIONS OF CHAPTER 1-03-01 OF NDCC AND BY THE ACTIONS OF THE CITY COUNCIL TO DECLARE DAYS THAT CITY HALL WILL BE CLOSED,

NOW THEREFORE, BE IT RESOLVED THAT CITY HALL WILL BE CLOSED IN OBSERVANCE OF THE FOLLOWING:

| | |
|-------------------------------------|-----------------------------------|
| JANUARY 1 - NEW YEARS DAY | SEPTEMBER 3 - LABOR DAY |
| JANUARY 15 - MARTIN LUTHER KING DAY | OCTOBER 8 - COLUMBUS DAY |
| FEBRUARY 19 - PRESIDENTS DAY | NOVEMBER 12 - VETERANS DAY (OBS.) |
| MARCH 30 - GOOD FRIDAY | NOVEMBER 22 - THANKSGIVING |
| MAY 28 - MEMORIAL DAY | NOVEMBER 23- IF COUNCIL APPROVES |
| JULY 4 - INDEPENDENCE DAY | DECEMBER 24 – CHRISTMAS EVE 12PM |
| | DECEMBER 25 – CHRISTMAS DAY |

CITY HALL CLOSING WILL ALSO BE OBSERVED UPON ACTION OF THE PRESIDENT OF THE UNITED STATES AND THE GOVERNOR OF THE STATE OF NORTH DAKOTA. GERVING MOVED TO ADOPT RESOLUTION 2018-2, SECOND BY BENES. MOTION CARRIED UNANIMOUSLY.

RESOLUTION 2018-3
BUSINESS HOURS AT CITY HALL

WHEREAS, THE CITY COUNCIL WILL DETERMINE THE HOURS CITY HALL WILL BE OPEN,

NOW THEREFORE, BE IT RESOLVED THAT CITY HALL WILL BE OPEN MONDAY THROUGH FRIDAY, 8:00 A.M. TO NOON AND 1:00 P.M. TO 5:00 P.M., WITH THE EXCEPTIONS OF HOLIDAYS.

GERVING MOVED TO ADOPT RESOLUTION 2018-3, SECOND BY BENES. MOTION CARRIED UNANIMOUSLY.

**RESOLUTION 2018-4
REIMBURSEMENT FOR MILEAGE, MEALS AND LODGING**

WHEREAS, CITY EMPLOYEES MAY INCUR EXPENSES FOR MILEAGE, MEALS, AND LODGING IN THE PERFORMANCE OF CARRYING OUT THE DUTIES REQUIRED BY THE CITY,

AND WHEREAS, THE CITY AUDITOR, UPON BEING PRESENTED WITH DOCUMENTED EVIDENCE AND IS SATISFIED WITH AUDIT OF EXPENSES, MAY APPROVE PAYMENT BETWEEN REGULARLY SCHEDULED COUNCIL MEETING,

NOW THEREFORE, BE IT RESOLVED THAT THE CITY ALLOW REIMBURSEMENT FOR EXPENSES INCURRED ACCORDING TO CHAPTER 54-06-09 OF NDCC AS FOLLOWS:

| | |
|---------------------------------------------------------------|----------------|
| PERSONAL VEHICLE, MILEAGE | .54.5 PER MILE |
| \$30.00 PER DIEM FOR BREAKFAST, LUNCH & DINNER | |
| LODGING | 89.00 |
| (ACTUAL LODGING NOT TO EXCEED \$89 PLUS ANY APPLICABLE TAXES) | |

GERVING MOVED TO ADOPT RESOLUTION 2018-4, SECOND BY BENES. MOTION CARRIED UNANIMOUSLY.

**RESOLUTION 2018-5
EXPEDITION OF BUSINESS**

WHEREAS, IT APPEARS THE BUSINESS OF THE CITY WILL BE EXPEDITED BY AUTHORIZING THE CITY AUDITOR TO PAY CERTAIN MISCELLANEOUS ITEMS, SUCH AS POSTAGE, FREIGHT, UTILITIES, REFUND ORDERS, REGULAR EMPLOYEE PAYROLL AND APPORTIONMENTS,

NOW THEREFORE, BE IT RESOLVED THAT THE CITY AUDITOR BE ALLOWED TO PAY SUCH CLAIMS.

GERVING MOVED TO ADOPT RESOLUTION 2018-5, SECOND BY BENES. MOTION CARRIED UNANIMOUSLY.

RESOLUTION 2018-6
LISTING OF DEPOSITORY BANKS

WHEREAS, IT IS NECESSARY FOR THE CITY AUDITOR TO DEPOSIT MONIES FROM TIME TO TIME,

AND WHEREAS, IT IS NECESSARY FOR THE CITY AUDITOR TO DRAW UPON THE DEPOSITS,

NOW THEREFORE, BE IT RESOLVED THAT THE FOLLOWING BANKS BE NAMES FOR DEPOSITORY FUNDS;

| | |
|-----------------------------------------------|------------------|
| FIRST STATE BANK OF GOLVA, GOLVA & BEACH, ND: | CHECKING ACCOUNT |
| BANK OF THE WEST, BEACH, ND: | TREASURY SAVINGS |
| WESTERN COOPERATIVE CREDIT UNION: | SAVINGS ACCOUNT |

GERVING MOVED TO ADOPT RESOLUTION 2018-6, SECOND BY BENES. MOTION CARRIED UNANIMOUSLY.

RESOLUTION 2018-7
PLEDGE OF SECURITIES

WHEREAS, IT IS NECESSARY TO HAVE PLEDGE OF SECURITIES,

NOW THEREFORE, BE IT RESOLVED THE FOLLOWING PLEDGES BE ACCEPTED:

| | |
|----------------------------------------------|--------------------------------------------|
| BANK OF THE WEST, BEACH, ND | \$ 99,347.00 PLUS \$250,000.00 FDIC |
| FIRST STATE BANK OF GOLVA, GOLVA & BEACH, ND | \$ 1,515,000.00 PLUS \$ 250,000.00 FDIC |

GERVING MOVED TO ADOPT RESOLUTION 2018-7, SECOND BY BENES. MOTION CARRIED UNANIMOUSLY.

RESOLUTION 2018-8
CITY AUDITOR TO INVEST AND REINVEST FUNDS

WHEREAS, CITY FUNDS MAY BE INVESTED IN CERTIFICATES OF DEPOSIT OR US TREASURY NOTES TO DRAW INTEREST,

AND WHEREAS, THESE FUNDS MATURE FROM TIME TO TIME,

NOW THEREFORE, BE IT RESOLVED THAT THE CITY AUDITOR BE AUTHORIZED TO INVEST FUNDS AND REINVEST UPON MATURITY OF CERTIFICATES OF DEPOSITS. ALL CERTIFICATES OF DEPOSITS THAT ARE REDEEMED OR REINVESTED SHALL REQUIRE THE SIGNATURE OF BOTH THE CITY AUDITOR AND THE MAYOR.

GERVING MOVED TO ADOPT RESOLUTION 2018-8, SECOND BY BENES. MOTION CARRIED UNANIMOUSLY.

**RESOLUTION 2018-9
SALARIES OF HIRED AND APPOINTED OFFICIALS**

WHEREAS, THE CITY COUNCIL SHALL SET FORTH SALARIES OF CITY OFFICIALS AND EMPLOYEES,

NOW THEREFORE, BE IT RESOLVED THAT THE FOLLOWING SALARIES HAS BEEN SET EITHER ON A YEARLY, MONTHLY OR HOURLY BASIS:

| | |
|-------------------------------|-----------------|
| MAYOR | |
| Walter Losinski | \$ 5,400.00 YR |
| CITY COUNCIL | |
| Dell Beach | \$ 3,600.00 YR |
| Mark Benes | \$ 3,600.00 YR |
| Henry Gerving | \$ 3,600.00 YR |
| Jeanne Larson | \$ 3,600.00 YR |
| Tim Marman | \$ 3,600.00 YR |
| Wade Walworth | \$ 3,600.00 YR |
| ZONING BOARD | |
| Al Begger | \$ 1,200.00 YR |
| Tom Marman | \$ 1,200.00 YR |
| Leann Allen | \$ 1,200.00 YR |
| Tony Wanner | \$ 1,200.00 YR |
| PUBLIC WORKS SUPT. | |
| Mike Braden | \$ 21.63 HR |
| PUBLIC WORKS EMPLOYEES | |
| Bart Bishop | \$ 22.32 HR |
| Lucas Buchholz | \$ 18.50 HR |
| Tony Wanner | \$ 13.39 HR |
| CITY AUDITOR | |
| Kimberly Gaugler | \$ 52,317.60 YR |
| DEPUTY AUDITOR | |
| Jill Schatz | \$ 14.42 HR |

GERVING MOVED TO ADOPT RESOLUTION 2018-9, SECOND BY BENES. MOTION CARRIED UNANIMOUSLY.

RESOLUTION 2018-10
DIRECTING ASSESSMENTS TO BE LEVIED

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BEACH THAT THE CITY COUNCIL HAS ESTIMATED THE COST IN STREET IMPROVEMENT DISTRICT NO. 2016-02 AND DOES HERBY DIRECT ASSESSMENTS TO BE LEVIED FOR THE PAYMENT OF SUCH SOST AS FOLLOWS;

TOTAL CONSTRUCTION – 936,967.18
ENGINEERING, LEGAL, ADMIN – 201,841.36
CONTINGENCY – 32,947.36
INSURANCE, BONDS, MOBILIZATION – 124,500.00
TOTAL – 1,296,255.90

AND THAT THE CITY AUDITOR BE AND SHE IS HEREBY DIRECTED TO NOTIFY THE CHAIRMAN OF THE SPECIAL ASSESSMENT COMMISSION AND SHALL CERTIFY TO THE CHAIRMAN OF THE SPECIAL ASSESSMENT COMMISSION THE ITEMS OF THE TOTAL COST SET FORTH HEREIN.

GERVING MOVED TO ADOPT RESOLUTION 2018-10, SECOND BY BENES. MOTION CARRIED UNANIMOUSLY.

Mayor Losinski called for a 5 minutes break.

Gerving moved to amend RESOLUTION 2018-09 to include a 2% raise for Mike Braden, Bart Bishop, Tony Wanner, Kimberly Gaugler and Jill Schatz, second by Benes. Motion carried unanimously.

No other business was brought forward. Walworth moved to adjourn, second Gerving. Meeting adjourned at 8:15 p.m.

ATTEST:

Walter Losinski, President

Kimberly Gaugler, City Auditor