



City Council Meeting Agenda City Hall – 153 E. Main Street Monday, March 3, 2025 - 7:00PM

City of Beach
153 East Main Street
PO Box 278
Beach, ND 58621-0278
Phone: 701-872-4103
Fax: 701-872-4924
Email & website:
cityofbeach@midstate.net
www.beachnd.com
2003 ND City of the Year
an equal opportunity
employer

Mayor

Walter Losinski
PO Box 907
Beach, ND 58621

City Council

Tom Marman
PO Box 613
Beach, ND 58621

Sarah Ross
PO Box 35
Beach, ND 58621

John Stonehocker
86 5th St. SW
Beach, ND 58621

Lynn Swanson
PO Box 26
Beach, ND 58621

Beverly Wolff
PO Box 1060
Beach, ND 58621

Andy Zachmann
PO Box 112
Beach, ND 58621

City Auditor
Kimberly Gaugler

Public Works Sup.
Randy Dietz

1. Call Meeting to Order, stand as able for Pledge of Allegiance
2. Roll Call
3. Additions or Corrections to the Agenda & Approval
4. Recognize Visitors & Public Participation
5. Approval of Minutes
6. Approval of Vouchers
7. Engineer's Report
8. Public Works Report
 - Written Report
9. Auditor's Report
 - Written Report
10. Committee Report(s)
11. Unfinished Business
12. New Business
 - Correspondence from Golden Valley County Auditor Tamra Sperry regarding the County Park Board meeting March 11th
 - Thank you correspondence from Swanson & Puckett families
 - Correspondence from ND Water Resources
 - Correspondence from ND Department of Environmental Quality regarding lead service line replacement
 - Correspondence from Golden Valley County Soil Conservation District
 - Correspondence from North Dakota League of Cities regarding the Elected Officials Training March 19th-20th
13. Adjourn

NEXT REGULAR MEETING

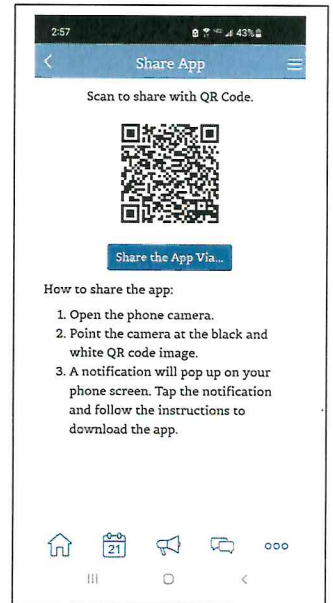
Monday, March 17th

*"What you have done is nothing compared to what you can do."
Grant Candone*

Landfill winter hours (November 1st-April 30th): first and third Saturdays of the month: 9 am - 2 pm (be sure to check www.beachnd.com and the City's app for any changes/updates to the landfill hours)



See details about events on the Community Postings page of the city app!



CITY COUNCIL PROCEEDINGS
PUBLISHED SUBJECT TO THE GOVERNING BODY'S REVIEW AND REVISION

A regular meeting of the Beach City Council was called to order by President Andy Zachmann on Tuesday, February 18, 2025 at 7:00 p.m. Present when the meeting was called to order was City Council Tom Marman, Sarah Ross, Lynn Swanson-Puckett, John Stonehocker, Bev Wolff (via telephone), Public Works Superintendent Randy Dietz, City Auditor Kimberly Gaugler, Administrative Assistant Lea Massado, guests Gary Howard and Jared Ross.

The Pledge of Allegiance was recited.

Roll call was taken. Mayor Losinski was absent.

President Zachmann called for any additions or corrections to the agenda. Ross moved to approve the agenda as presented, second by Marman. Motion carried unanimously.

Minutes

Minutes of the meeting on February 3, 2025 were presented. Ross moved to approve the minutes, second by Marman. Motion carried unanimously.

Sheriff's Report

Sheriff Muckle's written report was reviewed. The month of January consisted of 27 city calls, 0 written citation and 3 warning citations.

Public Works Report

PWS Dietz reported on system connections at well pump houses which will be repaired in the near future to eliminate any possibility of cross connections to the water system.

Auditor's Report

Gaugler reviewed her written report. Swanson-Puckett moved to approve the SRF 2021 Street & Utility Improvement Project annual interest and administration payment to the Bank of North Dakota in the amount of \$3,400.00, second by Stonehocker. Motion carried unanimously. Gaugler reviewed the financial report for the month of January. Swanson-Puckett moved to approve the financial report, second by Ross. Motion carried unanimously. Swanson-Puckett moved to amend the 2025 General Fund Expense Budget to include a line item for the USDA Rural Business Development Grant in the amount of \$85,000, second by Ross. Motion carried unanimously.

Committee Reports

Zoning – Marman reported the Zoning Board met today. A Public Hearing was held regarding the preliminary plat of Hathaway Industrial Park Subdivision submitted by Farmers Union Oil Company. Updates needing to be made to the preliminary plat were identified. Two members of the Zoning Board and the City Engineer will meet with representatives from Farmers Union to review the updates needed. The next Zoning Board meeting will be March 17 at 8 a.m.

New Business

Correspondence was read from North Dakota Small Business Development Center highlighting the hard work, innovation and real impacts for small businesses across the State in 2024.

Correspondence was read from the Bank of North Dakota regarding security measures to protect customer's confidential information.

Correspondence was read from the Beach Post Prom Committee requesting a donation for prom 2025. Swanson-Puckett moved to approve donating \$500 from the Community Enhancement Fund, second by Ross. Motion carried unanimously.

Correspondence was read from Golden Valley County Director of Tax Equalization Carla Beeler regarding the Board of Equalization Meeting set for April 7 at 7:30 p.m.

An Application for Local Permit of a Raffle submitted by Golden Valley Pheasants Forever was reviewed. Swanson-Puckett moved to approve the permit, second by Stonehocker. Motion carried unanimously.

There being no other business, Ross moved to adjourn, second by Swanson-Puckett. Meeting adjourned at 7:21 p.m.

ATTEST:

Walter Losinski, Mayor

Kimberly Gaugler, City Auditor

ACTION ITEMS:

- Stop/Yield Signs
 - South Side – 20 Yield, 47 Stop
 - North Side – 17 Yield, 41 Stop
 - Roughly 35 intersections without traffic control signs. Do we want to move forward with placing more signs in addition to replacing old and faded signs?
 - Signs Estimated Cost: \$3,500
 - Sign Posts Estimated Cost: \$10,000

WATER/SEWER:

- Water Supplies: \$23,237.64
- Water Repair Parts: \$25,000.00
 - Water Sample Feb Ambulance Building 3.0 mg/l
 - Numerous frozen meters and shut off's
 - Replaced around 25 old meters.
 - Ordered parts to remove cross connection at the Sales Well.
 - Met with BEK about staging area possibilities.
 - Built shed over Sales Well Control Panel.
 - Tin and door arrived. Working on completing.
- Sewer Supplies: \$19,306.51
- Sewer Repair Parts: \$25,000.00
 - Started transferring from Cell 1 & 2 to Cell 3.
 - Cell 2 is septic (very black water with foul smell)
 - Inlet pipe to Cell 2 is frozen solid
 - Pump 2 at the transfer station is not working. DPC have been called to schedule.

STREETS:

- Gen Fund - Repair & Maintenance (Equipment): \$47,299.98
- Gen Fund - Street and Alley: \$49,954.00
- Hwy Fund - Repair & Maintenance (Equipment): \$7,500.00
- Hwy Fund - Street and Alley: \$10,953.00
- Total Sales Tax Fund Remaining Budget \$153,027.50
- Total Remaining Snow Removal: \$2,701.00
 - Numerous snow removal hours.
 - Spoke with Sherriff Muckle regarding accident at 4th Ave & 3rd St SE
 - New STOP signs will be installed when frost is out or as part of the water project.

SHOP/EQUIPMENT/BUILDING/PROPERTY:

- Mel Zent was here 02.27.2025 for inspection of 2 properties
 - Parcel 04432000
Taxes: Are up-to-date.
 - Parcel 04461000
Taxes: Taxes are paid through 2021.
- Been monitoring storm drainage.
- New Loader has arrived and is ready to work.
- Repairs to motor grader
 - Heater blower motors squealing.
 - Leaking hydraulic O rings.
- Ordered with Ergonomics Grant
 - Arrived -Electric Pallet Jack for recycle center and works great.
 - Patch heater box researching warranty because of discontinuation.

LANDFILL/Garbage/Cardboard:

- Supplies: \$1,944.40
- Repair & Parts: \$7,109.88
 - Conducted 2 Solid Waste Manager interviews. It was decided to leave the job open until middle of February to see if any other applicants were interested.

Auditor's Report

Monday, March 3rd, 2025

1. We continue to submit materials to our independent auditors, Point CPA, for audit review of year ending December 31, 2022.
2. The annual payment was made to Bank of ND for the SRF 2021 Street & Utility Improvement Project. Total payment made for interest and admin fee was \$3,400.00.
3. We've been working with a representative from North Dakota Insurance Reserve Fund to ensure all buildings are adequately insured. Valuation was increased on nine structures, mainly due to the increased cost of building.
4. We've ordered some of the equipment that was approved through a WSI Ergonomics Grant and have already been reimbursed on what was ordered. We are also in the process of ordering the equipment that was approved through a USDA Rural Business Development Grant for the Dobre Brewhouse expansion project.
5. Notice was received on February 27th from ND Commerce Division of Community Services that Renaissance Zone Project 34-Bea has been granted final approval. The five year exemption period will be February 2025 through January 2030.
6. As of February 28th, expenses for the year are \$269,751.25 and revenues collected are \$354,741.74. Twelve percent (12%) of the expense budget has been spent and sixteen percent (16%) of the revenue budget collected.
7. The Amended Cost Share Agreement with the State Water Commission for the upcoming Street & Utility Project was sent to Attorney Bouray for review, as is required. He has completed review of the agreement, the Mayor and I will sign the agreement and then return it to ND Drinking Water Resources.
8. The North Dakota League of Cities Spring Workshop & Elected Officials Training is March 19-20 in Bismarck. Please let me know if you plan to attend so lodging can be secured and registration submitted.
9. The annual report on Transportation Project Funding and Expenditures will be submitted to the Tax Commissioner by end of month. (NDCC 54-27-26)
10. As a North Dakota homeowner, you may qualify for a Property Tax Credit. Apply online at tax.nd.gov/prc by March 31st.
11. A number of community-building activities are being planned throughout City Government Week which is April 7-11. This is a special time for city leaders and staff to enhance public awareness of the role local government plays in the lives of citizen's every day. If you have suggestions for activities or would like to be involved in a particular way please let us know.
12. The City Council will meet as the Board of Equalization on April 7th at 7:30 p.m.
13. City offices will be closed on Friday, April 18th in observance of Good Friday.
14. Please be sure to stay connected by checking our City social media sites for community messages.



Golden Valley County Auditor
PO Box 67
Beach, ND 58621
701-872-4331

February 12, 2025

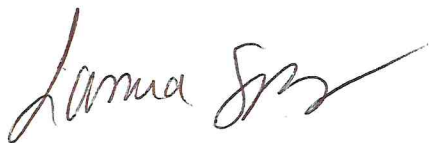
RE: Annual Park Board Meeting

To Whom It May Concern:

The annual meeting for the Park Board is scheduled for 10:00 AM on March 11, 2025. You are welcome to attend. If you would like to submit a proposal for contributions to be considered by the County Park Board, please submit those to my office by Monday, March 10th. Please be advised that the County Park Board makes no guarantees or representations as to the funds that may be distributed, if any.

If you have any questions, please contact me at 701-872-4331 or tsperry@nd.gov.

Sincerely,

A handwritten signature in dark ink, appearing to read "Tamra Sperry", with a stylized flourish at the end.

Tamra Sperry
Golden Valley County Auditor

**AMENDMENT I to the
Agreement for Cost-Share Reimbursement
City of Beach 2024
Street and Utility Improvements**

1. **Background.** In April 2024, the State of North Dakota (State), by and through the State Water Commission (Commission), and the City of Beach (Sponsor) entered into the Agreement for Cost-Share Reimbursement City of Beach 2024 Street and Utility Improvements (Agreement).

2. **Intent.** The intent of the parties here is to amend the Agreement to provide an additional cost-share of up to \$3,160,110, to reimburse 60 percent of the actual eligible costs.

3. **Agreement.** Commission and Sponsor agree to amend the Agreement as follows:

- a. Replace all of the language in paragraph 3 (“**COMMISSION’S RESPONSIBILITY AND INTENT**”) with the following language:

Commission will provide Sponsor with cost-share, not to exceed \$3,377,663, as approved by Commission on April 11, 2024 (\$217,553) and February 13, 2025 (\$3,160,110) to reimburse 60 percent of actual eligible costs incurred in Sponsor's 2024 Street and Utility Improvements (Project), contingent on availability of funds and conditions of this agreement. Commission's intent in providing this funding to Sponsor is to assist Sponsor financially with Project costs. Sponsor retains sole and absolute discretion in the manner and means of carrying out Project, except to the extent specified in this agreement.

- b. Replace all of the language in paragraph 4 (“**SPONSOR’S RESPONSIBILITIES**”) subsection e. with the following language:

Comply with all North Dakota laws applicable to Project.

- c. Insert paragraph 17 (“**AUTHORITY TO SIGN**”) with the following language:

Each of the undersigned persons represents and warrants that he or she is fully authorized to enter into the terms and conditions of this Agreement, and execute this Agreement on behalf of the Party

or Parties he or she represents and further represents that he or she has explained this Agreement to the Party or Parties he or she represents and has obtained the agreement of each such Party to abide by the term and conditions of this Agreement.

**NORTH DAKOTA STATE WATER
COMMISSION**

By: _____



REICE HAASE
Secretary

Date: 02/20/2025

CITY OF BEACH

By: _____



WALTER LOSINSKI
Mayor

Date: 02-28-2025

 02-28-2025
Countersignature and Date (If required)

Kimberly Gaugler, City Auditor
Print Name and Title

February 20, 2025

Kimberly Gaugler, Auditor
City of Beach
PO Box 278
Beach, ND 58621

Re: 2025 Water Main Replacement - Lead Service Line Replacement
DWSRF No. 1700059-02
Beach, ND

Dear Ms. Gaugler:

Loan forgiveness funds have now become available within the Drinking Water State Revolving Fund (DWSRF) Program in North Dakota. The lead service line replacement components of the above-referenced project have been determined to be eligible to receive loan forgiveness in the amount of up to 66% of the eligible loan costs to the extent that loan forgiveness funds are available. These include eligible administrative costs, executed engineering agreements, and executed construction agreements. Based on a preliminary estimate of \$150,000 in eligible costs, the city is eligible for up to \$99,000 of loan forgiveness. The remaining \$51,000 must be covered by a DWSRF loan.

In order to ensure that loan forgiveness funds are used expeditiously, the project is required to meet the following deadlines:

1. Submit a first loan draw by September 30, 2025. The loan will need to be approved and all documents signed prior to this. Allow at least six weeks after submittal of the loan application for approval.
2. Issue the Notice of Award for the construction contract by November 30, 2025.
3. Use all loan forgiveness funds by September 30, 2030.

Written requests for deadline extensions may be considered. Should your project fail to meet a deadline, loan forgiveness dollars for the project may be reallocated to another project on the Project Priority List. Also, if you do not wish to pursue a DWSRF loan and loan forgiveness for your project, or if the project has already proceeded using other funding, please contact us so these funds can be allocated to other eligible projects.

Should you have any questions, please contact me at 701-328-5220 or smfisher@nd.gov.

Sincerely,



Shannon M. Fisher, P.E.
DWSRF Program Manager
Division of Municipal Facilities

SMF:pc
cc: Zac Ranisate, AE2S (Bismarck)

Golden Valley SCD

BADLANDS BULLETIN

Winter 2024

IMPORTANT DATES

- **February 4** - Making Cents
- **February 17** - **CLOSED**
- **February 26** - Main Street AG Day
- **March 1-2** - State Livestock Judging
- **March 13** - Pesticide recertification training Beach
- **March 27** - Pesticide recertification training Golva

Welcome Ron Volk!

The Golden Valley Soil Conservation District is pleased to welcome Ron Volk as our newest board member! Ron lives sixteen miles outside of Sentinel Butte with girlfriend TC Miceli, where he runs his operation with his three children—Mariya, McKenzie, and Kaden. His wealth of knowledge on rangeland management and a strong commitment to land stewardship will be a valuable asset to our board as we continue our mission of promoting sustainable land use and responsible conservation efforts. We look forward to Ron's insights and dedication in helping our district support local farmers, ranchers, and landowners in preserving the land for future generations. Please join us in welcoming Ron to the team!



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ELECTED OFFICIALS TRAINING AGENDA

Elected Officials Training will be held in conjunction with the 2024 Spring Workshop. This training will include education and a tour and is for both experienced and new elected officials.

There is also a virtual option for this training.

2025 Elected Officials Training Agenda

Wednesday, March 19, 2025

7:30-8:15 am Registration & Buffet Breakfast

8:15-8:30 am Welcome

8:15-9:15 am NDIRF: Liability Incidents and Reporting

Gain further understanding about your city's liability in the event a claim happens from NDIRF CEO Keith Pic. This presentation will also help your city learn how the NDIRF performs an investigation into the claim and the information our claims adjusters collect. Keith will wrap up the presentation by reviewing the NDIRF's available risk management resources that can help your city reduce claims and enhance its operations.

Keith Pic, Chief Executive Officer, ND Insurance Reserve Fund

9:15-9:45 am Networking Break

9:45-10:35 am Landfill Rules and Regulations

Everything has a place, and every place has a thing. This includes our refuse. Learn and ask questions about this important function of municipal government from the agency that permits and regulates landfills.

Diana Trussell, Manager, Solid Waste Program, ND Department of Environmental Quality

10:45-11:35 am Understanding Your Role in Performance Evaluations

Managing human resources and conducting performance evaluations is approached differently for each form of city government. Helen will review the process for each and discuss how to conduct effective performance evaluations while fostering a positive and productive work environment.

Helen Askim, County Administrator, Williams County

11:45 am-1:00 pm Awards Lunch

1:30-4:15 pm Bismarck City Tour

Get a behind the scenes tour of the Bismarck-Burleigh Public Health, the Road & Streets Department, and fleet buildings. Learn about their facilities and operations. You're likely to pick up a bit of information you can take back to your city with you.

4:30-5:30 pm 2025 Legislative Update

NDLC's legislative team will provide an update on the 2025 Legislative Session.

Matt Gardner, Executive Director, ND League of Cities

Stephanie Dassinger Engebretson, Deputy Director & Staff Attorney, ND League of Cities

5:30-7:00 pm Networking Social

Thursday, March 20, 2025

7:30-8:30 am Eggs & Issues

8:40-9:30 am Hot Topics from the ND Corrections & Rehabilitation and ND Health & Human Services
Both prison capacity and providing behavioral health services have been large topics during the legislative session. During this session, you will hear from ND Corrections and Rehabilitation and the Behavioral Health Division of ND Health and Human Services on challenges their agencies are facing and updates being proposed during the legislative session.

Pamela Sagness, Behavioral Health Executive Director, ND Health and Human Services
ND Corrections and Rehabilitation

9:30-9:45 am Networking Break

9:45-10:35 am Partnership for Fiscal Management

Managing a city is complex with many responsibilities and expectations placed upon the city to deliver. Managing the finances of the city is primary of these responsibilities. Gain experience from your colleagues on how elected officials and the auditor can work together to get things done in the area of fiscal management.

Mayor Michael Faught, Casselton
Sheila Klevgard, Auditor, Casselton

10:45-11:35 am Social Media Dos and Don'ts

This session will focus on legal issues related to cities and city officials' use of social media, including First Amendment concerns, open record and open meeting issues, and other potential legal pitfalls.

Howard Swanson, Partner, Swanson & Warcup, Ltd.

11:40-11:45 am Closing Remarks

11:45 am Grab-n-Go Lunch

Extra Session (\$50 attendance fee)

12:30-2:30 pm Proposal Writing 101

Join Strengthen ND for a comprehensive grant-writing session designed to help you craft compelling proposals. This three-part series includes Organizational Expertise & Needs Statement, The Project Description - Sell Your Program, and Program Evaluation. Each session features actionable learning objectives to elevate your grant applications. Gain tools to showcase your organization's qualifications, articulate impactful project goals, and create evidence-backed evaluation plans. With practical tips and examples of successful proposals, this workshop equips you to effectively communicate your vision to funders, stand out from the competition, and secure the support your programs deserve.

Megan Langley, Executive Director, StrengthenND