

CITY COUNCIL PROCEEDINGS
PUBLISHED SUBJECT TO THE GOVERNING BODY'S REVIEW AND REVISION

A regular meeting of the Beach City Council was called to order by Mayor Walter Losinski on January 6, 2025 at 7:00 p.m. Present when the meeting was called to order was City Council Tom Marman, Lynn Swanson-Puckett, Sarah Ross, John Stonehocker, Bev Wolff, Andy Zachmann, Public Works Superintendent Randy Dietz, City Auditor Kimberly Gaugler, Administrative Assistant Lea Massado, and guest Gary Howard.

The Pledge of Allegiance was recited.

Roll call was taken. All members were present.

Additions or Corrections to the Agenda and Approval

Mayor Losinski called for any additions or corrections to the agenda. Gaugler request adding an Application for Local Permit. Zachmann moved to approve the agenda with addition of an Application for Local Permit, second by Wolff. Motion carried unanimously.

Minutes

Minutes of the meeting on December 16, 2024 were presented. Zachmann moved to correct the minutes to include an amendment to the Water Fund Salaries from \$75,000 to \$76,500, Water Purchased from \$203,000 to \$209,450, Water Fund Repairs from \$25,000 to \$33,400, and Garbage Fund Supplies from \$8,000.00 to \$11,425.00 due to increased expenses, second by Ross. Motion carried unanimously.

Vouchers

Vouchers for final expenses incurred in December 2024 were reviewed for payment. Swanson-Puckett moved to approve the vouchers presented, second by Zachmann. Motion carried unanimously.

24557 Visa 672.47

24558 Center Stage, LLC 500.00

24559 Verizon Wireless 405.60

24560 USPS 298.69

24539-24540, -87554-87550, 24561-24566, -87548-87535 December Payroll - 28,860.47

24541 City of Beach 465.41

24542 Unum Life Insurance 63.90

24567 City of Beach 537.35

24568 Blue Cross Blue Shield 8,083.30

24569 Beach Volunteer Fire Department 2,628.91

24570 Black Mountain Software 100.00

24571 BOSS Office Products 14.97

24572 CNH Industrial Capital Prod. Plus 464.85

24573 Coral Creek Landfill 2,216.55

24574 Golden Valley County Road Department 972.00

24575 Montana Dakota Utilities 7,106.13

24576 Rent A Husband 150.00

24577 Rohan's Hardware 227.10

24578 Scenic Sign Co LLC Signarama 86.40
24579 SoloTek Inc. 6,670.85
24580 Southwest Water Authority 13,567.92
-87549 First State Bank of Golv 2,281.96
-87534 First State Bank of Golv 3,566.21
-87533 ND PERS 3,950.14
-87532 Office of State Tax Commissioner 286.29

Vouchers for expenses incurred in January 2025 were reviewed for payment. Swanson-Puckett moved to approve vouchers presented, second by Ross. Motion carried unanimously.

24581 Badlands Cleaning Service 100.00
24582 Beach Area Chamber of Commerce 100.00
24583 Beach Park Board 6,419.43
24584 Golden Valley County 9,945.46
24585 Jill Schatz 45.00
24586 North Dakota League of Cities 1,363.00
24587 RTC Networks 503.00
24588 Ryah Christensen & Sun McColgin 10,000.00
24589 Scott Trotter \$400.00
24590 Stockwell Cleaning Service 218.75
24591 Thomas Littlecreek 45.00

Public Works Report

PWS Dietz reviewed his written report along with a request for the Mayor and City Council to provide him with a list of 5 short-term and 5 long-term goals for the City.

Auditor's Report

Gaugler reviewed her written report. Gaugler reviewed a Main Street Initiative Community Action Plan to be submitted to ND Commerce for consideration of being recognized as a Main Street Champion Community. Wolff moved to approve the Main Street Initiative Community Action Plan, second by Ross. Motion carried unanimously.

Committee Reports

No committee reports were given.

New Business

The Tri-centennial CD at BMO Bank matured today. Zachmann moved to renew the Tri-centennial CD with a value of \$13,258.37 at BMO Bank for 13 months at an annual percentage yield of 3.5%, second by Ross. Motion carried unanimously.

RESOLUTION 2025-1

PUBLIC NOTICE OF REGULARLY SCHEDULED MEETING DATES TO BE HELD AT CITY HALL, BEACH, ND, AND THE HOUR BEGINNING OF MEETINGS

WHEREAS, UNDER PROVISIONS OF CHAPTER 40-04.1-05. NDCC, AND CITY ORDINANCE 1.0201 THE CITY COUNCIL HAS DETERMINED DATES FOR REGULAR

MEETINGS IN THE YEAR 2025,

AND WHEREAS, THE CITY COUNCIL SHALL OBSERVE DAYLIGHT SAVINGS TIME DURING THOSE MONTHS DAYLIGHT SAVINGS TIME IS OBSERVED AND MOUNTAIN TIME DURING THOSE MONTHS MOUNTAIN TIME IS OBSERVED,

NOW THEREFORE, BE IT RESOLVED THAT THE CITY COUNCIL MEETINGS SHALL BEGIN AT 7:00 P.M. ON THE FOLLOWING DATES AND MAY ADJOURN FROM TIME TO TIME IF NECESSARY:

JANUARY 6 & 21
FEBRUARY 3 & 18
MARCH 3 & 17
APRIL 7 & 21
MAY 5 & 19
JUNE 2 & 16

JULY 7 & 21
AUGUST 4 & 18
SEPTEMBER 2 & 15
OCTOBER 6 & 20
NOVEMBER 3 & 17
DECEMBER 1 & 15

ZACHMANN MOVED TO ADOPT RESOLUTION 2025-1, SECOND BY WOLFF. MOTION CARRIED UNANIMOUSLY.

RESOLUTION 2025-2

ESTABLISHMENT OF DAYS THAT CITY HALL IS CLOSED DUE TO HOLIDAYS

WHEREAS, UNDER THE PROVISIONS OF CHAPTER 1-03-01 OF NDCC AND BY THE ACTIONS OF THE CITY COUNCIL TO DECLARE DAYS THAT CITY HALL WILL BE CLOSED,

NOW THEREFORE, BE IT RESOLVED THAT CITY HALL WILL BE CLOSED IN OBSERVANCE OF THE FOLLOWING:

JANUARY 1 - NEW YEARS DAY
JANUARY 20 - MARTIN LUTHER KING DAY
FEBRUARY 17 - PRESIDENTS DAY
APRIL 18 - GOOD FRIDAY
MAY 26 - MEMORIAL DAY
JUNE 19 – JUNETEENTH
JULY 4 - INDEPENDENCE DAY

SEPTEMBER 1 - LABOR DAY
OCTOBER 13 - COLUMBUS DAY
NOVEMBER 11 - VETERANS DAY
NOVEMBER 27 - THANKSGIVING DAY
NOVEMBER 28 -DAY AFTER THANKSGIVING
DECEMBER 24 – CHRISTMAS EVE 12PM
DECEMBER 25 – CHRISTMAS DAY

CITY HALL CLOSING WILL ALSO BE OBSERVED UPON ACTION OF THE PRESIDENT OF THE UNITED STATES AND THE GOVERNOR OF THE STATE OF NORTH DAKOTA.

ZACHMANN MOVED TO ADOPT RESOLUTION 2025-2, SECOND BY WOLFF. MOTION CARRIED UNANIMOUSLY.

RESOLUTION 2025-3
BUSINESS HOURS AT CITY HALL

WHEREAS, THE CITY COUNCIL WILL DETERMINE THE HOURS CITY HALL WILL BE OPEN,

NOW THEREFORE, BE IT RESOLVED THAT CITY HALL WILL BE OPEN MONDAY THROUGH FRIDAY, 8:00 A.M. TO 4:00 P.M., WITH THE EXCEPTIONS OF HOLIDAYS.

ZACHMANN MOVED TO ADOPT RESOLUTION 2025-3, SECOND BY WOLFF. MOTION CARRIED UNANIMOUSLY.

RESOLUTION 2025-4
REIMBURSEMENT FOR MILEAGE, MEALS AND LODGING

WHEREAS, CITY EMPLOYEES MAY INCUR EXPENSES FOR MILEAGE, MEALS, AND LODGING IN THE PERFORMANCE OF CARRYING OUT THE DUTIES REQUIRED BY THE CITY,

AND WHEREAS, THE CITY AUDITOR, UPON BEING PRESENTED WITH DOCUMENTED EVIDENCE AND IS SATISFIED WITH AUDIT OF EXPENSES, MAY APPROVE PAYMENT BETWEEN REGULARLY SCHEDULED COUNCIL MEETING,

NOW THEREFORE, BE IT RESOLVED THAT THE CITY ALLOW REIMBURSEMENT FOR EXPENSES INCURRED ACCORDING TO CHAPTER 54-06-09 OF NDCC AS FOLLOWS:

PERSONAL VEHICLE, MILEAGE: .67 PER MILE
PER DIEM FOR BREAKFAST, LUNCH & DINNER: \$45.00
LODGING: \$110.00 (ACTUAL LODGING NOT TO EXCEED \$99.00 PLUS ANY APPLICABLE TAXES)

ZACHMANN MOVED TO ADOPT RESOLUTION 2025-4, SECOND BY WOLFF. MOTION CARRIED UNANIMOUSLY.

RESOLUTION 2025-5
EXPEDITION OF BUSINESS

WHEREAS, IT APPEARS THE BUSINESS OF THE CITY WILL BE EXPEDITED BY AUTHORIZING THE CITY AUDITOR TO PAY CERTAIN MISCELLANEOUS ITEMS, SUCH AS POSTAGE, FREIGHT, UTILITIES, REFUND ORDERS, REGULAR EMPLOYEE PAYROLL AND APPORTIONMENTS,

NOW THEREFORE, BE IT RESOLVED THAT THE CITY AUDITOR BE ALLOWED TO PAY SUCH CLAIMS.

ZACHMANN MOVED TO ADOPT RESOLUTION 2025-5, SECOND BY WOLFF.
MOTION CARRIED UNANIMOUSLY.

RESOLUTION 2025-6
LISTING OF DEPOSITORY BANKS

WHEREAS, IT IS NECESSARY FOR THE CITY AUDITOR TO DEPOSIT MONIES FROM
TIME TO TIME,

AND WHEREAS, IT IS NECESSARY FOR THE CITY AUDITOR TO DRAW UPON THE
DEPOSITS,

NOW THEREFORE, BE IT RESOLVED THAT THE FOLLOWING BANKS BE NAMES
FOR DEPOSITORY FUNDS;

| | |
|---|------------------|
| FIRST STATE BANK OF GOLVA, GOLVA & BEACH, ND: | CHECKING ACCOUNT |
| BNY MELLON, BMO, BEACH, ND: | TREASURY SAVINGS |
| WESTERN COOPERATIVE CREDIT UNION: | SAVINGS ACCOUNT |

ZACHMANN MOVED TO ADOPT RESOLUTION 2025-6, SECOND BY WOLFF. MOTION
CARRIED UNANIMOUSLY.

RESOLUTION 2025-7
PLEDGE OF SECURITIES

WHEREAS, IT IS NECESSARY TO HAVE PLEDGE OF SECURITIES,

NOW THEREFORE, BE IT RESOLVED THE FOLLOWING PLEDGES BE ACCEPTED:

| | |
|--|----------------------|
| BMO, BEACH, ND | \$ 49,641.43 PLUS |
| | \$ 250,000.00 FDIC |
| FIRST STATE BANK OF GOLVA, GOLVA & BEACH, ND | \$ 1,913,287.00 PLUS |
| | \$ 250,000.00 FDIC |

ZACHMANN MOVED TO ADOPT RESOLUTION 2025-7, SECOND BY WOLFF. MOTION
CARRIED UNANIMOUSLY.

RESOLUTION 2025-8
CITY AUDITOR TO INVEST AND REINVEST FUNDS

WHEREAS, CITY FUNDS MAY BE INVESTED IN CERTIFICATES OF DEPOSIT OR US
TREASURY NOTES TO DRAW INTEREST,

AND WHEREAS, THESE FUNDS MATURE FROM TIME TO TIME,

NOW THEREFORE, BE IT RESOLVED THAT THE CITY AUDITOR BE AUTHORIZED TO INVEST FUNDS AND REINVEST UPON MATURITY OF CERTIFICATES OF DEPOSITS. ALL CERTIFICATES OF DEPOSITS THAT ARE REDEEMED OR REINVESTED SHALL REQUIRE THE SIGNATURE OF BOTH THE CITY AUDITOR AND THE MAYOR.

ZACHMANN MOVED TO ADOPT RESOLUTION 2025-8, SECOND BY WOLFF. MOTION CARRIED UNANIMOUSLY.

RESOLUTION 2025-9
SALARIES OF HIRED AND APPOINTED OFFICIALS

WHEREAS, THE CITY COUNCIL SHALL SET FORTH SALARIES OF CITY OFFICIALS AND EMPLOYEES,

NOW THEREFORE, BE IT RESOLVED THAT THE FOLLOWING SALARIES HAS BEEN SET EITHER ON A YEARLY, MONTHLY OR HOURLY BASIS:

MAYOR

- Walter Losinski \$ 5,400.00 YR

CITY COUNCIL

- Andy Zachmann \$ 3,600.00 YR
- Tom Marman \$ 3,600.00 YR
- Lynn Swanson-Puckett \$ 3,600.00 YR
- Sarah Ross \$ 3,600.00 YR
- Beverly Wolff \$ 3,600.00 YR
- John Stonehocker \$ 3,600.00 YR

ZONING BOARD

- Al Begger \$ 1,200.00 YR
- Leann Allen \$ 1,200.00 YR
- Michelle Marman \$ 1,200.00 YR
- Tracey Trask \$ 1,200.00 YR
- Tony Wanner \$ 1,200.00 YR

PUBLIC WORKS SUPT.

- Randy Dietz \$34.00/HR

PUBLIC WORKS EMPLOYEES

- Bart Bishop \$30.46/HR
- Tom Littlecreek \$27.04/HR

SANITATION EMPLOYEE

- Currently vacant \$20.00-25.00/HR

CITY AUDITOR

- Kimberly Gaugler \$73,436.80/YR

DEPUTY AUDITOR

- Jill Schatz

\$20.81/HR

ADMINISTRATIVE ASSISTANT

- Lea Massado

\$20.00/HR

SWANSON-PUCKETT MOVED TO ADOPT RESOLUTION 2025-9, SECOND BY ROSS.

There was discussion on wages being proposed for full-time employees. Roll call vote – ROSS-YES, STONEHOCKER-YES, SWANSON-PUCKETT-YES, WOLFF-YES, MARMAN-NO, ZACHMANN-NO. MOTION CARRIED.

Correspondence was read from NDIRF regarding the 2025 Board of Director’s Election.

Correspondence was read from ND Office of the State Auditor approving the 2021 Audit Report.

Correspondence was read from Beach School District Elementary Principal Lynn Swanson regarding support for the Kindhearted Kids Program. Ross moved to donate \$300 from the Community Enhancement Fund, second by Stonehocker. Swanson-Puckett abstained from voting. Motion carried.

An Application for Local Permit submitted by Beach Firearm & Trap Club was reviewed. Zachmann moved to approve the application, second by Stonehocker. Motion carried unanimously.

No other business was brought forward. Zachmann moved to adjourn, second by Wolff. Meeting adjourned at 8:05 p.m.

ATTEST:

Walter Losinski, Mayor

Kimberly Gaugler, City Auditor