

**CITY COUNCIL PROCEEDINGS**  
**PUBLISHED SUBJECT TO THE GOVERNING BODY'S REVIEW AND REVISION**

A regular meeting of the Beach City Council was called to order by Mayor Losinski on Monday, October 21, 2024 at 7:00 p.m. Present when the meeting was called to order was City Council Tom Marman, Sarah Ross, John Stonehocker, Bev Wolff, Andy Zachmann, Public Works Superintendent Randy Dietz, City Auditor Kimberly Gaugler, Engineer Zac Ranisate, Administrative Assistant Lea Massado, and guests Corlene Olson, Leah Zook, Alyssa Liekhus, and Gary Howard.

The Pledge of Allegiance was recited.

Roll call was taken. Swanson-Puckett was absent.

Mayor Losinski called for any additions or corrections to the agenda. Zachmann moved to approve the agenda as presented, second by Wolff. Motion carried unanimously.

**Minutes**

Minutes of the meeting on October 7, 2024 were presented. Ross moved to approve the minutes, second by Wolff. Motion carried unanimously.

**Engineer's Report**

Engineer Ranisate reviewed his written report. **2025 Street & Utility Improvement Project** – New requirements have been added to the State Water Commission Cost Share Application process, effective immediately. All applications must attach a cover letter as well as meeting minutes approving the application to be submitted. Deadline to submit the application is October 29<sup>th</sup> for the December 13<sup>th</sup> State Water Commission Meeting. Zachmann moved to approve the draft application and cover letter presented, second by Ross. Motion carried unanimously.

**Sheriff's Report**

Sheriff Muckle's written report for the month of September was reviewed. The report consisted of 44 city calls, 2 written citations and 3 warning citations.

**Public Works Report**

PWS Dietz reported Public Works Employee Thomas Littlecreek has submitted his resigned effective November 15<sup>th</sup>. Lead service line and unknown service line letters have been mailed out to all customers. There was discussion on letters recently mailed to property owners regarding removal of dead trees. Ross moved to extend the deadline for completing the removal of dead trees to August 1, 2025, second by Marman. Motion carried unanimously.

**Auditor's Report**

Gaugler reviewed her written report. Zachmann moved to approve the following list of special assessments, second by Wolff. Motion carried unanimously.

2017-1 Street Improvement Project - \$56,904.82

2021-1 Street & Utility Improvement Project – \$12,402.01

Clean up of Property Identified as a Public Health Nuisance – \$2,792.58

Curb & Gutter – \$669.61

Curb & Boulevard – \$1,276.32

Mowing – \$3,450.00

Sewer Service Line – \$2,152.68

Sidewalk Replacement – \$1,755.72

Water Service Line Replacement – \$173.43

Gaugler reviewed the financial report for the month of September. Zachmann moved to approve the financial report, second by Ross. Motion carried unanimously.

### **Committee Reports**

**Zoning** - Marman provided a written report from the Zoning Board meeting today. In regards to the Application for Building with Conditional Use of a radio station tower at 67 S. Central Avenue the Zoning Board recommends approving with conditions:

1. Maximum tower height 100' and maximum of 100 watts.
2. In the future if the radio station tower and/or license is not operating, the tower must be removed within an acceptable time period.
3. The conditional use be granted for two years. The conditional use will come up for review two years from the date of approval.
4. A copy of the annual report submitted to FCC must also be filed with the City.

Marman moved to table a decision, second by Stonehocker. Motion carried unanimously.

Three Applications for Building were approved and one Application for Building requires a 4' variance. A Public Hearing for comment on the Application for Building with 4' Variance is scheduled for November 4<sup>th</sup> at 7:30 p.m.

### **New Business**

Correspondence was read from the State of North Dakota Office of the State Auditor providing notice that the Audit Report for the Year Ending 2020 was accepted.

An Application for Local Permit submitted by Beach Post Prom was reviewed. Zachmann moved to approve the application, second by Wolff. Motion carried unanimously.

Correspondence was read regarding U.S. Department of Housing and Urban Development (HUD) new rules affecting floodplains in North Dakota. Zachmann moved to have City Attorney Bouray draft a first reading revising Ordinance 18.0602-1 to reflect the recommended change of “at least two feet” above base flood elevation, second by Wolff. Motion carried unanimously.

There being no other business, Zachmann moved to adjourn, second by Ross. Meeting adjourned at 8:00 p.m.

ATTEST:

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Walter Losinski, Mayor

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Kimberly Gaugler, City Auditor