

CITY COUNCIL PROCEEDINGS
PUBLISHED SUBJECT TO THE GOVERNING BODY'S REVIEW AND REVISION

A regular meeting of the Beach City Council was called to order by Mayor Losinski on Monday, July 15, 2024 at 7:00 p.m. Present when the meeting was called to order was City Council Tom Marman, Lynn Swanson-Puckett, Sarah Ross (via telephone), Bev Wolff, Andy Zachmann, Public Works Superintendent Randy Dietz, City Auditor Kimberly Gaugler, Engineer Zac Ranisate, Sheriff Dey Muckle, Administrative Assistant Lea Massado and guest Gary Howard.

The Pledge of Allegiance was recited.

Roll call was taken. Council member John Stonehocker was absent.

Mayor Losinski called for any additions or corrections to the agenda. Gaugler asked that an Application for Local Permit be removed from the agenda as additional information is needed. Zachmann moved to approve the agenda with the change of removing the Application for Local Permit, second by Swanson. Motion carried unanimously.

Minutes

Minutes of the meeting on July 1, 2024 were presented. Swanson-Puckett moved to approve the minutes, second by Wolff. Motion carried unanimously.

Engineer Report

Engineer Ranisate reviewed his written report including updated projects maps for the 2025 Street and Utility Project.

Zachmann moved to approve Resolution 2024-18, second by Swanson-Puckett. Motion carried unanimously.

RESOLUTION NO. 2024-18

**A RESOLUTION CREATING CITY OF BEACH
STREET IMPROVEMENT DISTRICT NO. 2024-04
OF THE CITY OF BEACH, NORTH DAKOTA.**

BE IT RESOLVED by the governing body of the City of Beach, North Dakota, as follows:

WHEREAS, a municipality is empowered under North Dakota law, NDCC Ch 40-22, to establish special assessment districts for the purpose of, among other things, improvements to the city streets and any part thereof; and

WHEREAS, the City of Beach desires to establish a special assessment district to provide for the improvement of the city street system in the area shown on the attached map, within the City of Beach;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BEACH, as follows:

1. There is hereby created **City of Beach Street Improvement District No. 2024-04** for the purpose of making certain specified improvements to the municipal street system in the area referenced on the attached map.
2. The said **City of Beach Street Improvement District No. 2024-04** shall encompass all of the real property referenced on the attached map.
3. The City Engineer is hereby directed to prepare and submit to the City Council a report regarding the general nature, purpose, and feasibility of the proposed improvements.
4. The report shall contain (a) a separate statement of the estimated cost of the work for which proposals must be advertised under NDCC section 40-22-19, and (b) a separate statement of all other items of estimated cost not included under (a) which are anticipated to be included in the cost of the improvement to be specially assessed against benefited property under NDCC sections 40-23-05 and 40-23.1-04.
5. The plans and specifications and estimates shall be the property of the municipality and shall be filed in the office of the city auditor and shall remain on file in the city auditor's office subject to inspection by any interested person.

Dated this 15th day of July, 2024.

Walter Losinski, Mayor,
City of Beach

ATTEST:

Kimberly Gaugler, City Auditor

Swanson-Puckett moved to approve Resolution 2024-19, second by Wolff. Motion carried unanimously.

RESOLUTION NO. 2024-19

**A RESOLUTION CREATING CITY OF BEACH
UTILITY IMPROVEMENT DISTRICT NO. 2024-05
OF THE CITY OF BEACH, NORTH DAKOTA.**

BE IT RESOLVED by the governing body of the City of Beach, North Dakota, as follows:

WHEREAS, a municipality is empowered under North Dakota law, NDCC Ch 40-22, to establish special assessment districts for the purpose of, among other things, improvements to the city water and sewer systems and any part thereof; and

WHEREAS, the City of Beach desires to establish a special assessment district to provide for

the improvement of the city utility system in the area shown on the attached map, within the City of Beach;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BEACH, as follows:

1. There is hereby created **City of Beach Utility Improvement District No. 2024-05** for the purpose of making certain specified improvements to the municipal utility system in the area referenced on the attached map.
2. The said **City of Beach Utility Improvement District No. 2024-05** shall encompass all of the real property referenced on the attached map.
3. The City Engineer is hereby directed to prepare and submit to the City Council a report regarding the general nature, purpose, and feasibility of the proposed improvements.
4. The report shall contain (a) a separate statement of the estimated cost of the work for which proposals must be advertised under NDCC section 40-22-19, and (b) a separate statement of all other items of estimated cost not included under (a) which are anticipated to be included in the cost of the improvement to be specially assessed against benefited property under NDCC sections 40-23-05 and 40-23.1-04.
5. The plans and specifications and estimates shall be the property of the municipality and shall be filed in the office of the city auditor and shall remain on file in the city auditor's office subject to inspection by any interested person.

Dated this 15th day of July, 2024.

Walter Losinski, Mayor,
City of Beach

ATTEST:

Kimberly Gaugler, City Auditor

Ranisate presented Amendment No. 1 to the Owner-Engineer Agreement for the 2025 Street and Utility Project reflecting an increase of \$15,000 to complete the Basic Asset Inventory Assessment which is a requirement of the SRF Loan. Zachmann moved to approve Amendment No. 1 of the Owner-Engineer Agreement, second by Swanson. Motion carried unanimously.

Sheriff's Report

Sheriff Dey Muckle reviewed his written report for the month of June which consisted of 45 calls, 6 written citations and 7 warning citations.

Public Works Report

PWS Dietz reviewed his written report. Marman moved to approve waiving landfill fees for City of Beach residents on July 25th, second by Wolff. Motion carried unanimously. A written request to remove the old gates and install new gates on 3rd Street SE at the Grade School was read. Mayor Losinski recommended a diagram of the proposed gates, material and location be presented at a future meeting. Mayor Losinski excused himself and turned the meeting over to President Zachmann.

Auditor's Report

Gaugler reviewed her written report. Gaugler reviewed the financial report for the month of June. Wolff moved to approve the financial report, second by Swanson-Puckett. Motion carried unanimously. Gaugler reviewed the Statement of Expenditure - Budget vs Actual Report.

Committee Reports

Zoning – Marman reported the Zoning Board met today. One Application for Building an addition was approved. Properties that are in non-compliance of setbacks or zoning use were discussed.

Park Board – Zachmann reported the Park Board met on July 8th.

New Business

Thank you correspondence was read from Montana Shakespeare in the Park for allowing them to use the Community Center on June 28.

Correspondence was read from Goldenwest Electric Cooperative regarding the Annual Meeting on July 16.

An Application for Special Event Permit submitted by Dobre Brewhouse was review. Swanson-Puckett moved to approve, second by Wolff. Motion carried unanimously.

There being no other business, Swanson-Puckett moved to adjourn, second by Wolff. Meeting adjourned at 8:20 p.m.

ATTEST:

Andy Zachmann, Council President

Kimberly Gaugler, City Auditor