

**CITY COUNCIL PROCEEDINGS**  
**PUBLISHED SUBJECT TO THE GOVERNING BODY'S REVIEW AND REVISION**

A regular meeting of the Beach City Council was called to order by Mayor Walter Losinski on January 3, 2023 at 7:00 p.m. Present when the meeting was called to order was City Council Nick Hegel, Tom Marman, Lynn Swanson-Puckett, Sarah Ross, Bev Wolff, Andy Zachmann, City Auditor Kimberly Gaugler and Administrative Assistant Lea Massado.

The Pledge of Allegiance was recited.

Roll call was taken. All members were present.

Mayor Losinski called for any additions or corrections to the agenda. Wolff moved to add Schmitz-Holmstrom LLP, to the agenda for review of the Financial Statements for Year Ending December 31, 2020, second by Zachmann. Motion carried unanimously.

Ron Tolstad and David Peterson of Schmitz- Holmstrom, LLP joined the meeting via Zoom and reviewed the Financial Statements for Year Ending December 31, 2020. Ross moved to approve the Financial Statements for year ending December 31, 2020, second by Hegel. Motion carried unanimously.

**Minutes**

Minutes of the meeting on December 19, 2022 were presented. Wolff moved to approve the minutes, second by Marman. Motion carried unanimously.

**Vouchers**

Vouchers were reviewed for payment. Zachmann moved to approve the vouchers presented, second by Swanson-Puckett. Motion carried unanimously.

December 2022

23045 Baker Metal & Recycling 358.00

23046 Bart Bishop 255.50

23047 Bismarck Tribune 32.00

23048 CT Electric 4,304.88

23049 Jandt Plumbing 753.87

23050 Jill Schatz 10.63

23051 MDU 7,657.36

23052 MDU 462.34

23053 Nelson International 4,169.02

23054 Radisson Inn 86.40

23055 Rohan's Hardware 134.96

23056 Scott Trotter 425.00

23057 Southwest Water Authority 14,248.74

23058 Verizon Wireless 169.52

23012-23016, -88017- -88014, 23035-23043, -88012- -88002 Payroll for December 32,347.91

23017 City of Beach 417.24

-88013 First State Bank of Golva 3,035.64

23018 Blue Cross Blue Shield ND 7,023.00  
23019 Unum Life Insurance 63.45  
-88001 First State Bank of Golva 3,964.46  
-88000 Office of State Tax Commissioner 817.13  
-87999 ND PERS 4,052.55  
23034 USPS 255.83  
23044 City of Beach 473.13

January 2023

23059 Beach Area Chamber of Commerce 100.00  
23060 Beach Park Board 3,657.74  
23061 GV County 7,862.00  
23062 Jill Schatz 45.00  
23063 Kimberly Gaugler 10.99  
23064 Loren Martian 45.00  
23065 ND League of Cities 1,552.00  
23066 ND Rural Water Systems Association 265.00  
23067 Railroad Management 689.34  
23068 Stockwell Cleaning 275.00  
23069 Thomas Littlecreek 45.00

**Auditor Report**

Gaugler reviewed her written report.

**New Business**

**RESOLUTION 2023-1**

**PUBLIC NOTICE OF REGULARLY SCHEDULED MEETING DATES TO BE HELD  
AT CITY HALL, BEACH, ND, AND THE HOUR BEGINNING OF MEETINGS**

WHEREAS, UNDER PROVISIONS OF CHAPTER 40-04.1-05. NDCC, AND CITY  
ORDINANCE 1.0201 THE CITY COUNCIL HAS DETERMINED DATES FOR REGULAR  
MEETINGS IN THE YEAR 2023,

AND WHEREAS, THE CITY COUNCIL SHALL OBSERVE DAYLIGHT SAVINGS TIME  
DURING THOSE MONTHS DAYLIGHT SAVINGS TIME IS OBSERVED AND  
MOUNTAIN TIME DURING THOSE MONTHS MOUNTAIN TIME IS OBSERVED,

NOW THEREFORE, BE IT RESOLVED THAT THE CITY COUNCIL MEETINGS SHALL  
BEGIN AT 7:00 P.M. ON THE FOLLOWING DATES AND MAY ADJOURN FROM TIME  
TO TIME IF NECESSARY:

JANUARY 3 & 17	JULY 3 & 17
FEBRUARY 6 & 21	AUGUST 7 & 21
MARCH 6 & 20	SEPTEMBER 5 & 18
APRIL 3 & 17	OCTOBER 2 & 16
MAY 1 & 15	NOVEMBER 6 & 20

JUNE 5 & 20

DECEMBER 4 & 18

SWANSON-PUCKETT MOVED TO ADOPT RESOLUTION 2023-1, SECOND BY WOLFF. MOTION CARRIED UNANIMOUSLY.

**RESOLUTION 2023-2  
ESTABLISHMENT OF DAYS THAT CITY HALL IS CLOSED DUE TO HOLIDAYS**

WHEREAS, UNDER THE PROVISIONS OF CHAPTER 1-03-01 OF NDCC AND BY THE ACTIONS OF THE CITY COUNCIL TO DECLARE DAYS THAT CITY HALL WILL BE CLOSED,

NOW THEREFORE, BE IT RESOLVED THAT CITY HALL WILL BE CLOSED IN OBSERVANCE OF THE FOLLOWING:

JANUARY 2 - NEW YEARS DAY	SEPTEMBER 4 - LABOR DAY
JANUARY 16 - MARTIN LUTHER KING DAY	OCTOBER 9 - COLUMBUS DAY
FEBRUARY 20 - PRESIDENTS DAY	NOVEMBER 10 - VETERANS DAY
APRIL 7 - GOOD FRIDAY	NOVEMBER 23 - THANKSGIVING
MAY 29 - MEMORIAL DAY	DECEMBER 24 - CHRISTMAS EVE
JUNE 19 - JUNETEENTH DAY	DECEMBER 25 - CHRISTMAS DAY
JULY 4 - INDEPENDENCE DAY	

CITY HALL CLOSING WILL ALSO BE OBSERVED UPON ACTION OF THE PRESIDENT OF THE UNITED STATES AND THE GOVERNOR OF THE STATE OF NORTH DAKOTA.

SWANSON-PUCKETT MOVED TO ADOPT RESOLUTION 2023-2, SECOND BY WOLFF. MOTION CARRIED UNANIMOUSLY.

**RESOLUTION 2023-3  
BUSINESS HOURS AT CITY HALL**

WHEREAS, THE CITY COUNCIL WILL DETERMINE THE HOURS CITY HALL WILL BE OPEN,

NOW THEREFORE, BE IT RESOLVED THAT CITY HALL WILL BE OPEN MONDAY THROUGH FRIDAY, 8:00 A.M. TO NOON AND 1:00 P.M. TO 5:00 P.M., WITH THE EXCEPTIONS OF HOLIDAYS.

SWANSON-PUCKETT MOVED TO ADOPT RESOLUTION 2023-3, SECOND BY WOLFF. MOTION CARRIED UNANIMOUSLY.

**RESOLUTION 2023-4  
REIMBURSEMENT FOR MILEAGE, MEALS AND LODGING**

WHEREAS, CITY EMPLOYEES MAY INCUR EXPENSES FOR MILEAGE, MEALS, AND

LODGING IN THE PERFORMANCE OF CARRYING OUT THE DUTIES REQUIRED BY THE CITY,

AND WHEREAS, THE CITY AUDITOR, UPON BEING PRESENTED WITH DOCUMENTED EVIDENCE AND IS SATISFIED WITH AUDIT OF EXPENSES, MAY APPROVE PAYMENT BETWEEN REGULARLY SCHEDULED COUNCIL MEETING,

NOW THEREFORE, BE IT RESOLVED THAT THE CITY ALLOW REIMBURSEMENT FOR EXPENSES INCURRED ACCORDING TO CHAPTER 54-06-09 OF NDCC AS FOLLOWS:

PERSONAL VEHICLE, MILEAGE .62.5 PER MILE  
\$35.00 PER DIEM FOR BREAKFAST, LUNCH & DINNER  
LODGING \$88.20  
(ACTUAL LODGING NOT TO EXCEED \$98 PLUS ANY APPLICABLE TAXES)

SWANSON-PUCKETT MOVED TO ADOPT RESOLUTION 2023-4, SECOND BY WOLFF.  
MOTION CARRIED UNANIMOUSLY.

## **RESOLUTION 2023-5 EXPEDITION OF BUSINESS**

WHEREAS, IT APPEARS THE BUSINESS OF THE CITY WILL BE EXPEDITED BY AUTHORIZING THE CITY AUDITOR TO PAY CERTAIN MISCELLANEOUS ITEMS, SUCH AS POSTAGE, FREIGHT, UTILITIES, REFUND ORDERS, REGULAR EMPLOYEE PAYROLL AND APPORTIONMENTS,

NOW THEREFORE, BE IT RESOLVED THAT THE CITY AUDITOR BE ALLOWED TO PAY SUCH CLAIMS.

SWANSON-PUCKETT MOVED TO ADOPT RESOLUTION 2023-5, SECOND BY WOLFF.  
MOTION CARRIED UNANIMOUSLY.

## **RESOLUTION 2023-6**

### **LISTING OF DEPOSITORY BANKS**

WHEREAS, IT IS NECESSARY FOR THE CITY AUDITOR TO DEPOSIT MONIES FROM TIME TO TIME,

AND WHEREAS, IT IS NECESSARY FOR THE CITY AUDITOR TO DRAW UPON THE DEPOSITS,

NOW THEREFORE, BE IT RESOLVED THAT THE FOLLOWING BANKS BE NAMED FOR DEPOSITORY FUNDS;

**FIRST STATE BANK OF GOLVA, GOLVA & BEACH, ND: CHECKING ACCOUNT**

BANK OF THE WEST, BEACH, ND: TREASURY SAVINGS

WESTERN COOPERATIVE CREDIT UNION: SAVINGS ACCOUNT

SWANSON-PUCKETT MOVED TO ADOPT RESOLUTION 2023-6, SECOND BY WOLFF.  
MOTION CARRIED UNANIMOUSLY.

**RESOLUTION 2023-7  
PLEDGE OF SECURITIES**

WHEREAS, IT IS NECESSARY TO HAVE PLEDGE OF SECURITIES,

NOW THEREFORE, BE IT RESOLVED THE FOLLOWING PLEDGES BE ACCEPTED:

BANK OF THE WEST, BEACH, ND	\$ 49,641.43 PLUS \$250,000.00 FDIC
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FIRST STATE BANK OF GOLVA, GOLVA & BEACH, ND	\$ 1,502,773. PLUS \$250,000.00 FDIC
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SWANSON-PUCKETT MOVED TO ADOPT RESOLUTION 2023-7, SECOND BY WOLFF.  
MOTION CARRIED UNANIMOUSLY.

**RESOLUTION 2023-8  
CITY AUDITOR TO INVEST AND REINVEST FUNDS**

WHEREAS, CITY FUNDS MAY BE INVESTED IN CERTIFICATES OF DEPOSIT OR US  
TREASURY NOTES TO DRAW INTEREST,

AND WHEREAS, THESE FUNDS MATURE FROM TIME TO TIME,

NOW THEREFORE, BE IT RESOLVED THAT THE CITY AUDITOR BE AUTHORIZED  
TO INVEST FUNDS AND REINVEST UPON MATURITY OF CERTIFICATES OF  
DEPOSITS. ALL CERTIFICATES OF DEPOSITS THAT ARE REDEEMED OR  
REINVESTED SHALL REQUIRE THE SIGNATURE OF BOTH THE CITY AUDITOR AND  
THE MAYOR.

SWANSON-PUCKETT MOVED TO ADOPT RESOLUTION 2023-8, SECOND BY WOLFF.  
MOTION CARRIED UNANIMOUSLY.

Swanson-Puckett moved to approve a 10% Cost of Living Adjustment for all full and part-time employees, second by Wolff. Hegel-no, Marman-no, Ross-no, Zachmann-no, Swanson-Puckett-yes, Wolff-yes. Motion failed.

Ross moved to approve an 8.7% Cost of Living Adjustment for all full and part-time employees, second by Hegel. Hegel-yes, Marman-yes, Ross-yes, Zachmann-yes, Swanson-Puckett-no, Wolff-no. Motion carried.

## **RESOLUTION 2023-9**

### **SALARIES OF HIRED AND APPOINTED OFFICIALS**

WHEREAS, THE CITY COUNCIL SHALL SET FORTH SALARIES OF CITY OFFICIALS AND EMPLOYEES,

NOW THEREFORE, BE IT RESOLVED THAT THE FOLLOWING SALARIES HAS BEEN SET EITHER ON A YEARLY, MONTHLY OR HOURLY BASIS:

#### **MAYOR**

• Walter Losinski	\$ 5,400.00 YR
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#### **CITY COUNCIL**

• Nick Hegel	\$ 3,600.00 YR
• Tom Marman	\$ 3,600.00 YR
• Lynn Swanson-Puckett	\$ 3,600.00 YR
• Sarah Ross	\$ 3,600.00 YR
• Beverly Wolff	\$ 3,600.00 YR
• Andy Zachmann	\$ 3,600.00 YR

#### **ZONING BOARD**

• Al Begger	\$ 1,200.00 YR
• Leann Allen	\$ 1,200.00 YR
• Tracey Begger	\$ 1,200.00 YR
• Michelle Marman	\$ 1,200.00 YR
• Tony Wanner	\$ 1,200.00 YR

#### **PUBLIC WORKS SUPERINTENDENT**

• Randy Dietz	\$ 29.12/HR
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#### **PUBLIC WORKS EMPLOYEES**

• Bart Bishop	\$ 28.11/HR
• Thomas Littlecreek	\$ 23.29/HR

#### **SANITATION MANAGER**

• Loren Martian	\$ 22.73/HR
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#### **CITY AUDITOR**

• Kimberly Gaugler	\$ 65,888.64/YR
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#### **DEPUTY AUDITOR**

• Jill Schatz	\$ 19.21/HR
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#### **ADMINISTRATIVE ASSISTANT**

• Lea Massado	\$ 15.22/HR
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Correspondence was read from North Dakota Community Foundation regarding a grant in the amount of \$746.06 received from the ND Rural Leadership Alumni Foundation for the pavilion project.

No other business was brought forward. Wolff moved to adjourn, second by Hegel. Motion carried unanimously. Meeting adjourned at 7:30 p.m.

ATTEST:

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Walter Losinski, Mayor

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Kimberly Gaugler, City Auditor