

**CITY COUNCIL PROCEEDINGS**  
**PUBLISHED SUBJECT TO THE GOVERNING BODY'S REVIEW AND REVISION**

A regular meeting of the Beach City Council was called to order by Mayor Jeanne Larson on April 19, 2021 at 7:00 p.m. Present when the meeting was called to order was City Council Nick Hegel, Tim Marman, Lynn Swanson-Puckett, Sarah Ross, Bev Wolff, Andy Zachmann, PWS Randy Dietz, City Auditor Kimberly Gaugler, Engineer Jasper Klein, Sheriff Dey Muckle and guest Joseph Hostetler.

The Pledge of Allegiance was recited.

Roll call was taken. All members were present.

Mayor Larson called for any additions or corrections to the agenda. There being none, the agenda stood approved as presented.

**Minutes**

Minutes of the meetings on April 5<sup>th</sup> & 12<sup>th</sup>, 2021 were presented. Wolff moved to approve the minutes, second by Ross. Motion carried unanimously.

**Sheriff's Report**

Sheriff Muckle reviewed his written report for the month of March consisting of 40 calls, 6 citations and 6 written warnings. There was discussion on animal complaints, semi-truck parking in residential areas and special event permits. Sheriff Muckle suggested amending Ordinance 381 Relating to Special Event Alcoholic Beverage Permits – Section 10.0433. The recommendation was to amend 10.0433 - C. Applications for Permits: from 30 days to 14 days, and amend 10.0433 - D. to remove the wording “licensed private” security. Marman moved to approve the recommendation, provide to legal counsel for review and draft First Reading of Ordinance 391, second by Swanson-Puckett. Motion carried unanimously.

**Public Works Report**

PWS Dietz reviewed his written report. Additional work is needed on the south water tower which includes installation of a side hatch. Marman moved to approve the additional work and for future projects allow Dietz to use his discretion up to \$5,000, pending the Water/Sewer Committee is in favor, second by Zachmann. Motion carried unanimously.

**Auditor Report**

Gaugler reviewed her written report. Zachmann moved to approve the semi-annual payment for the 2017 Street Improvement Project in the amount of \$29,945.53, second by Wolff. Motion carried unanimously. Zachmann moved to approve the financial report for the month of March, second by Swanson-Puckett. Motion carried unanimously. Correspondence was read from David & Ami Brookens requesting reimbursement of \$100 because they do not utilize the garbage service. Discussion. Gaugler was asked to inform them that when there is water usage at a residence, there is also a charge for the garbage service, even if the garbage service is not used.

## **Engineer's Report**

Engineer Klein was present to review his written report. The contractor for the 2021 Street and Utility Project mobilized and began work but was slowed by weather. Contractor is concerned with asphalt being as little as 1" thick in areas on 5<sup>th</sup> Avenue SE. The project plans did not specify the existing pipe material on 5<sup>th</sup> Avenue SE. The existing watermain is ACP. Due to strict removal/disposal regulations, the existing ACP watermain will be abandoned in place and new 8" PVC will be installed to the west of the existing ACP. The contract allows for abandoning pipe in place and there will be no additional cost to the City. The contractor for the 2021 6<sup>th</sup> Street Watermain Improvement Project mobilized and began work but was slowed by weather. After further review, obtaining an easement is necessary in order to extend the watermain to the west on 6<sup>th</sup> Street S.

## **Committee Reports**

### **Zoning**

Wolff reported on the Zoning Board meeting held this morning; two Applications for Building were approved and one Application for Building with Variance was reviewed. A Public Hearing was held on an Application for Conditional Use at 18 4<sup>th</sup> Street N, to allow a church in C-2 Zoning. Zoning Board made recommendation that City Council approve the request for Conditional Use. Wolff moved to approve the recommendation by Zoning Board, second by Ross. Motion carried unanimously.

**Park Board** – Ross reported the Park Board meeting was held on April 12<sup>th</sup>. Summer employment opportunities are being advertised.

**Strategic Planning** – Swanson-Puckett reported on the Business Growth Project Grant. Visioning sessions will be scheduled to take place in May at the Community Center.

### **New Business**

Correspondence was read from NDIRF regarding the Annual Meeting in Bismarck on May 19<sup>th</sup>.

An Application for Raffle submitted by Spirit of the West was reviewed. Zachmann moved to approve, second by Swanson Puckett. Motion carried unanimously.

A contract with ND Office of State Tax Commissioner for administering the City of Beach's Local Sales Tax was reviewed. Swanson-Puckett moved to renew the two-year contract, second by Hegel. Motion carried unanimously.

Thank you correspondence was read from Home on the Range.

No other business was brought forward. Wolff moved to adjourn, second by Marman. Meeting adjourned at 7:50 p.m.

ATTEST:

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Jeanne Larson, Mayor

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Kimberly Gaugler, City Auditor