



City of Beach  
153 East Main Street  
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Beach, ND 58621-0278

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[www.beachnd.com](http://www.beachnd.com)  
Equal Opportunity Employer

Mayor

Walter Losinski  
PO Box 907  
Beach, ND 58621

City Council

Tom Marman  
PO Box 613  
Beach, ND 58621

Sarah Ross  
PO Box 35  
Beach, ND 58621

John Stonehocker  
86 5<sup>th</sup> St. SW  
Beach, ND 58621

Lynn Swanson  
PO Box 26  
Beach, ND 58621

Beverly Wolff  
PO Box 1060  
Beach, ND 58621

Andy Zachmann  
PO Box 112  
Beach, ND 58621

City Auditor  
Kimberly Gaugler

Public Works Super.  
Randy Dietz

# City Council Meeting Agenda

## City Hall – 153 E. Main Street

### Tuesday, January 20, 2026, - 7 pm

1. Call Meeting to Order, stand as able for the Pledge of Allegiance (NDCC 40-06-02)
2. Roll Call
3. Additions or Corrections to the Agenda & Approval
4. Recognize Visitors and Public Participation
5. Reading of January 5<sup>th</sup> Meeting Minutes & Approval
6. Engineer's Report
  - Written Report
  - Resolution 2026-10 Resolution Declaring the Necessity of the City of Beach Stormwater Drainage Improvement District No. 2025-03
  - Resolution 2026-11 Resolution Declaring the Necessity of the City of Beach Street Improvement District No. 2025-04
7. Sheriff's Report
  - Written Report
8. Public Works Superintendent Report
  - Written Report
9. Auditor's Report
  - Written Report including Financials
10. Committee Reports
  - Zoning Board – January 12<sup>th</sup>
  - Park Board – January 14<sup>th</sup>
11. Unfinished Business
12. New Business
  - Application for Local Permit from Beach Close Up
  - Application for Local Permit from The Lighthouse
  - Tri-Centennial CD at BMO matures on February 6<sup>th</sup>
13. Adjourn

#### NEXT REGULAR MEETING

Monday, February 5<sup>th</sup>

*"Leadership is not about titles, positions, or work hours.  
It's about relationships."*

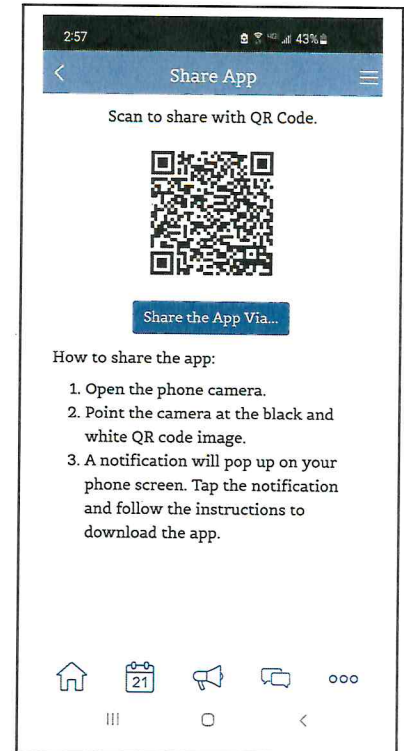
*Jim Kouzes*

Landfill summer hours: May-October - Tuesdays & Thursdays: 4-7 PM and Saturdays: 9am -2pm

Landfill winter hours: November-April - 1<sup>st</sup> & 3<sup>rd</sup> Saturdays of every month 9am-2pm

Please check [www.beachnd.com](http://www.beachnd.com) or The City app for any changes/updates to the landfill hours.

If you would like to receive an agenda packet via email only, please email us at: [cityofbeach@midstate.net](mailto:cityofbeach@midstate.net)



CITY COUNCIL PROCEEDINGS  
PUBLISHED SUBJECT TO THE GOVERNING BODY'S REVIEW AND REVISION

A regular meeting of the Beach City Council was called to order by Mayor Walter Losinski on January 5, 2026 at 7:00 p.m. Present when the meeting was called to order was City Council Tom Marman, Sarah Ross, John Stonehocker, Bev Wolff, Andy Zachmann, others present include Public Works Superintendent Randy Dietz, City Auditor Kimberly Gaugler, Administrative Assistant Lea Massado, Engineer Zac Ranisate, guests Corlene Olson, Cheryl Planert and Jordanna Garland.

The Pledge of Allegiance was recited.

Roll call was taken. City Council Lynn Swanson-Puckett was absent.

**Public Participation**

Cheryl Planert presented information on a program called The Village. Cheryl will be holding informational sessions on January 27<sup>th</sup> and 29<sup>th</sup> in the community center. All are encouraged to attend.

**Additions or Corrections to the Agenda and Approval**

Mayor Losinski called for any additions or corrections to the agenda. Zachmann moved to approve the agenda as presented, second by Wolff. Motion carried unanimously.

**Minutes**

Minutes of the meeting on December 15<sup>th</sup>, 2025, were presented. Zachmann moved to approve the minutes as presented, second by Ross. Motion carried unanimously.

**Vouchers**

Vouchers were reviewed for payment. Stonehocker moved to approve the following vouchers, second by Zachmann. Motion carried unanimously.

25272 USPS 710.34  
25274 Carpenter Decorating 229.62  
25275 Cooperative Legal Services 522.50  
25276 East End Auto & Truck Parts 962.50  
25277 First State Bank of Golva 325.38  
25278 G&G Garbage 2,700.00  
25279 Jandt Plumbing & Heating, LLC 2,425.58  
25280 John Deere Financial 72.99  
25281 MDU 7,654.04  
25282 North Central International, LLC 910.02  
25283 One Call Concepts 1.50  
25284 Rohan's Hardware 715.10  
25285 Runnings 753.48  
25286 Southwest Water Authority 11,055.56  
25287 Verizon Wireless 255.61  
25288 Beach Area Chamber of Commerce 100.00



25289 Beach Park Board 4,884.32  
25290 Golden Valley County 9,853.46  
25291 Greyson Stedman 45.00  
25292 Jill Schatz 45.00  
25293 Municipal Finance Officers Association 80.00  
25294 North Dakota League of Cities 1,383.00  
25295 ND Water Users Association 125.00  
25296 Point CPA 6,000.00  
25297 RTC Networks 503.00  
25298 Stockwell Cleaning 218.75  
25299 Thomas Littlecreek 45.00  
25237-25238, -87271- -87266, 25263-25269, -87264 - -87253, 25273 December payroll 36,400.93  
25239 City of Beach 413.59  
-87264 First State Bank of Golvá 3,467.14  
25240 Unum Life Insurance 73.05  
25270 City of Beach 508.88  
-87252 First State Bank of Golvá 4,177.64  
-87251 ND PERS 5,258.92  
-87250 Office of State Tax Commissioner 259.99  
-87249 First State Bank 133.08  
-87248 ND PERS 122.76  
25271 Blue Cross Blue Shield ND 11,725.90

#### **Engineer's Report**

Engineer Ranisate reviewed his written report. **2026 Main and Central Street Reconstruction -** Ranisate mentioned the City Attorney is preparing the Resolutions Approving Final Plans and Specs & Resolutions Approving the Insufficiency of Protest for Both Street Improvement District and Drainage Improvement District. Stonehocker moved to approve advertising for bids, second by Wolff. Motion carried unanimously.

#### **Public Works Report**

PWS Dietz reviewed his written report. Dietz mentioned all Public Works and Sanitation employee evaluations have been completed. Dietz reviewed areas of concern for snow removal along the safe routes to school. Dietz mentioned repairs needing to be done on valves at the lagoon.

#### **Auditor's Report**

Gaugler reviewed her written report. As of December 31<sup>st</sup>, expenses for the year are \$7,643,122.55 and revenues are \$7,948,868.90. A financial statement for the preceding year will be published in the Golden Valley News by March 1<sup>st</sup>.

#### **Committee Reports**

No committee reports were given.



**New Business**

**RESOLUTION 2026-01**

**PUBLIC NOTICE OF REGULARLY SCHEDULED MEETING DATES TO BE HELD  
AT CITY HALL, BEACH, ND, AND THE HOUR BEGINNING OF MEETINGS**

WHEREAS, UNDER PROVISIONS OF CHAPTER 40-04.1-05. NDCC, AND CITY ORDINANCE 1.0201 THE CITY COUNCIL HAS DETERMINED DATES FOR REGULAR MEETINGS IN THE YEAR 2026,

AND WHEREAS, THE CITY COUNCIL SHALL OBSERVE DAYLIGHT SAVINGS TIME DURING THOSE MONTHS DAYLIGHT SAVINGS TIME IS OBSERVED AND MOUNTAIN TIME DURING THOSE MONTHS MOUNTAIN TIME IS OBSERVED,

NOW THEREFORE, BE IT RESOLVED THAT THE CITY COUNCIL MEETINGS SHALL BEGIN AT 7:00 P.M. ON THE FOLLOWING DATES AND MAY ADJOURN FROM TIME TO TIME IF NECESSARY:

JANUARY 5 & 20  
FEBRUARY 3 & 18  
MARCH 3 & 17  
APRIL 7 & 21  
MAY 5 & 19  
JUNE 2 & 16

JULY 7 & 21  
AUGUST 4 & 18  
SEPTEMBER 2 & 15  
OCTOBER 6 & 20  
NOVEMBER 3 & 17  
DECEMBER 1 & 15

ROSS MOVED TO ADOPT RESOLUTION 2026-01, SECOND BY ZACHMANN. MOTION CARRIED UNANIMOUSLY.

**RESOLUTION 2026-02**

**ESTABLISHMENT OF DAYS THAT CITY HALL IS CLOSED DUE TO HOLIDAYS**

WHEREAS, UNDER THE PROVISIONS OF CHAPTER 1-03-01 OF NDCC AND BY THE ACTIONS OF THE CITY COUNCIL TO DECLARE DAYS THAT CITY HALL WILL BE CLOSED,

NOW THEREFORE, BE IT RESOLVED THAT CITY HALL WILL BE CLOSED IN OBSERVANCE OF THE FOLLOWING:

JANUARY 1 - NEW YEARS DAY  
JANUARY 20 - MARTIN LUTHER KING DAY  
FEBRUARY 17 - PRESIDENTS DAY  
APRIL 18 - GOOD FRIDAY  
MAY 26 - MEMORIAL DAY  
JUNE 19 - JUNETEENTH  
JULY 4 - INDEPENDENCE DAY

SEPTEMBER 1 - LABOR DAY  
OCTOBER 13 - COLUMBUS DAY  
NOVEMBER 11 - VETERANS DAY  
NOVEMBER 27 - THANKSGIVING  
NOVEMBER 28 - DAY AFTER THANKSGIVING  
DECEMBER 24 - CHRISTMAS EVE 12PM  
DECEMBER 25 - CHRISTMAS DAY

CITY HALL CLOSING WILL ALSO BE OBSERVED UPON ACTION OF THE PRESIDENT OF THE UNITED STATES AND THE GOVERNOR OF THE STATE OF NORTH DAKOTA.

ROSS MOVED TO ADOPT RESOLUTION 2026-2, SECOND BY ZACHMANN. MOTION CARRIED UNANIMOUSLY.

**RESOLUTION 2026-03  
BUSINESS HOURS AT CITY HALL**

WHEREAS, THE CITY COUNCIL WILL DETERMINE THE HOURS CITY HALL WILL BE OPEN,

NOW THEREFORE, BE IT RESOLVED THAT CITY HALL WILL BE OPEN MONDAY THROUGH FRIDAY, 8:00 A.M. TO 4:00 P.M., WITH THE EXCEPTIONS OF HOLIDAYS.

ROSS MOVED TO ADOPT RESOLUTION 2026-03, SECOND BY ZACHMANN. MOTION CARRIED UNANIMOUSLY.

**RESOLUTION 2026-04  
REIMBURSEMENT FOR MILEAGE, MEALS AND LODGING**

WHEREAS, CITY EMPLOYEES MAY INCUR EXPENSES FOR MILEAGE, MEALS, AND LODGING IN THE PERFORMANCE OF CARRYING OUT THE DUTIES REQUIRED BY THE CITY,

AND WHEREAS, THE CITY AUDITOR, UPON BEING PRESENTED WITH DOCUMENTED EVIDENCE AND IS SATISFIED WITH AUDIT OF EXPENSES, MAY APPROVE PAYMENT BETWEEN REGULARLY SCHEDULED COUNCIL MEETING,

NOW THEREFORE, BE IT RESOLVED THAT THE CITY ALLOW REIMBURSEMENT FOR EXPENSES INCURRED ACCORDING TO CHAPTER 54-06-09 OF NDCC AS FOLLOWS:

PERSONAL VEHICLE, MILEAGE: .72.5 PER MILE  
PER DIEM FOR BREAKFAST, LUNCH & DINNER: \$45.00  
LODGING: \$110.00 (ACTUAL LODGING NOT TO EXCEED \$99.00 PLUS ANY APPLICABLE TAXES)

ROSS MOVED TO ADOPT RESOLUTION 2026-04, SECOND BY ZACHMANN. MOTION CARRIED UNANIMOUSLY.

**RESOLUTION 2026-05  
EXPEDITION OF BUSINESS**

WHEREAS, IT APPEARS THE BUSINESS OF THE CITY WILL BE EXPEDITED BY AUTHORIZING THE CITY AUDITOR TO PAY CERTAIN MISCELLANEOUS ITEMS,



SUCH AS POSTAGE, FREIGHT, UTILITIES, REFUND ORDERS, REGULAR EMPLOYEE PAYROLL AND APPORTIONMENTS,

NOW THEREFORE, BE IT RESOLVED THAT THE CITY AUDITOR BE ALLOWED TO PAY SUCH CLAIMS.

ROSS MOVED TO ADOPT RESOLUTION 2026-05, SECOND BY ZACHMANN. MOTION CARRIED UNANIMOUSLY.

**RESOLUTION 2026-06**  
**LISTING OF DEPOSITORY BANKS**

WHEREAS, IT IS NECESSARY FOR THE CITY AUDITOR TO DEPOSIT MONIES FROM TIME TO TIME,

AND WHEREAS, IT IS NECESSARY FOR THE CITY AUDITOR TO DRAW UPON THE DEPOSITS,

NOW THEREFORE, BE IT RESOLVED THAT THE FOLLOWING BANKS BE NAMES FOR DEPOSITORY FUNDS;

FIRST STATE BANK OF GOLVA, GOLVA & BEACH, ND:	CHECKING ACCOUNT
BNY MELLON, BMO, BEACH, ND:	TREASURY SAVINGS
WESTERN COOPERATIVE CREDIT UNION:	SAVINGS ACCOUNT

ROSS MOVED TO ADOPT RESOLUTION 2026-06, SECOND BY ZACHMANN. MOTION CARRIED UNANIMOUSLY.

**RESOLUTION 2026-07**  
**PLEDGE OF SECURITIES**

WHEREAS, IT IS NECESSARY TO HAVE PLEDGE OF SECURITIES,

NOW THEREFORE, BE IT RESOLVED THE FOLLOWING PLEDGES BE ACCEPTED:

BMO, BEACH, ND	\$ 49,641.43 PLUS
	\$ 250,000.00 FDIC
FIRST STATE BANK OF GOLVA, GOLVA & BEACH, ND	\$ 1,913,287.00 PLUS
	\$ 250,000.00 FDIC

ROSS MOVED TO ADOPT RESOLUTION 2026-07, SECOND BY ZACHMANN. MOTION CARRIED UNANIMOUSLY.

**RESOLUTION 2026-08****CITY AUDITOR TO INVEST AND REINVEST FUNDS**

WHEREAS, CITY FUNDS MAY BE INVESTED IN CERTIFICATES OF DEPOSIT OR US TREASURY NOTES TO DRAW INTEREST,

AND WHEREAS, THESE FUNDS MATURE FROM TIME TO TIME,

NOW THEREFORE, BE IT RESOLVED THAT THE CITY AUDITOR BE AUTHORIZED TO INVEST FUNDS AND REINVEST UPON MATURITY OF CERTIFICATES OF DEPOSITS. ALL CERTIFICATES OF DEPOSITS THAT ARE REDEEMED OR REINVESTED SHALL REQUIRE THE SIGNATURE OF BOTH THE CITY AUDITOR AND THE MAYOR.

ROSS MOVED TO ADOPT RESOLUTION 2026-08, SECOND BY ZACHMANN. MOTION CARRIED UNANIMOUSLY.

**RESOLUTION 2026-09****SALARIES OF HIRED AND APPOINTED OFFICIALS**

WHEREAS, THE CITY COUNCIL SHALL SET FORTH SALARIES OF CITY OFFICIALS AND EMPLOYEES,

NOW THEREFORE, BE IT RESOLVED THAT THE FOLLOWING SALARIES HAS BEEN SET EITHER ON A YEARLY, MONTHLY OR HOURLY BASIS:

**MAYOR**

- Walter Losinski \$ 5,400.00 YR

**CITY COUNCIL**

- Andy Zachmann \$ 3,600.00 YR
- Tom Marman \$ 3,600.00 YR
- Lynn Swanson-Puckett \$ 3,600.00 YR
- Sarah Ross \$ 3,600.00 YR
- Beverly Wolff \$ 3,600.00 YR
- John Stonehocker \$ 3,600.00 YR

**ZONING BOARD**

- Al Begger \$ 1,200.00 YR
- Leann Allen \$ 1,200.00 YR
- Michelle Marman \$ 1,200.00 YR
- Tracey Trask \$ 1,200.00 YR
- Tony Wanner \$ 1,200.00 YR

**PUBLIC WORKS SUPT.**

- Randy Dietz \$34.68/HR

**PUBLIC WORKS EMPLOYEES**

- Bart Bishop \$31.07/HR
- Tom Littlecreek \$27.58/HR



**SANITATION EMPLOYEE**

- Greyson Stedman

\$20.60/HR

**CITY AUDITOR**

- Kimberly Gaugler

\$74,905.54/YR

**DEPUTY AUDITOR**

- Lea Massado

\$20.60/HR

**DIGITAL SPECIALIST**

- Jill Schatz

\$21.23/HR

ROSS MOVED TO ADOPT RESOLUTION 2026-09, SECOND BY MARMAN. ROLL CALL VOTE. MARMAN-YES, ROSS-YES, WOLFF-YES, ZACHMANN-YES, STONEHOCKER-NO. MOTION CARRIED.

Correspondence was read from ND Department of Environmental Quality regarding failure to submit a water sample during the month of November. All customers are to be mailed written notice and legal publication in the newspaper by January 17<sup>th</sup>.

Correspondence was read from ND Department of Transportation stating the Driver and Vehicle Services Kiosk located in City Hall will be retired on January 24<sup>th</sup> due to increasing costs and limited use.

No other business was brought forward. Zachmann moved to adjourn, second by Wolff. Meeting adjourned at 8:15 p.m.

ATTEST:

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Walter Losinski, Mayor

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Kimberly Gaugler, City Auditor



## **January 20, 2025 Council Meeting – Engineer's Report**

Honorable Mayor and Council:

Engineer is planning to attend the meeting. Below is a summary of the status of current engineering projects and tasks. Please feel free to reach out if you have any specific questions.

### **1. Beach 2026 Main and Central Street Reconstruction**

- **Resolutions**
  - See attached official resolutions.
- **Council Action Items**
  - Please consider the motion to approve the following:
    - Resolution 2026-10: Resolution Declaring the Necessity of the City of Beach Stormwater Drainage Improvement District No. 2025-03.
    - Resolution 2026-11: Resolution Declaring the Necessity of the City of Beach Street Improvement District No. 2025-04.



**CITY OF BEACH, NORTH DAKOTA  
RESOLUTION 2026 - 10**

**RESOLUTION DECLARING THE NECESSITY OF THE CITY OF BEACH STORMWATER  
DRAINAGE IMPROVEMENT DISTRICT NO. 2025-03, CITY OF BEACH, NORTH DAKOTA**

BE IT RESOLVED by the governing body of the City of Beach, North Dakota (the “City”), as follows:

1. The governing body of the City of Beach has hereby found, determined, and declared it to be necessary and desirable for the City to improve streets and incidentals as described in Resolution 2025-21, and the detailed plans and specifications discussed therein, concerning the City of Beach Stormwater Drainage Improvement District No. 2025-03.
2. The Preliminary Engineering Report prepared by the City Engineer recommends roadway and utility improvements consisting of utility work, drainage improvements, grading, repairing soft spots, in the project area. The purpose of this project is for new installation of storm sewer infrastructure to alleviate flooding near Main Street. The estimated project cost is \$1,259,000 and one approximately \$59,000, or Four and seven tenths percent (4.7%) of the project cost will be paid with special assessments levied to the benefitted property owners, and the remainder of the cost being funded through grant and/or City funding. The improvement District includes all properties located within the District boundaries, as shown on the attached map.
3. The owners of the property liable to be specially assessed for said improvements may file written protests with the City Auditor PO Box 278, Beach ND 58621, against the said improvements within thirty (30) days after the first publication of this resolution. The City Council shall at its next meeting after the expiration of said period, on February 23, 2026, or such other date as determined by the City Council, to meet at Beach City Hall, for the purpose of hearing and determining the sufficiency of any protests so filed and of taking any such further action with respect to said improvements as may then be deemed necessary and expedient.
4. That the City Auditor is hereby authorized and directed to cause this resolution, including a map of the Improvement District boundaries, showing the proposed improvement district, to be published once each week for two consecutive weeks in the official newspaper of the City.

Dated and adopted this 20<sup>th</sup> day of January, 2026.

CITY OF BEACH, NORTH DAKOTA

ATTEST:

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Walter Losinski, Mayor, City of Beach

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Kimberly Gaugler, City Auditor







**CITY OF BEACH, NORTH DAKOTA  
RESOLUTION 2025 - 11**

**RESOLUTION DECLARING THE NECESSITY OF THE CITY OF BEACH STREET  
IMPROVEMENT DISTRICT NO. 2025-04, CITY OF BEACH, NORTH DAKOTA**

BE IT RESOLVED by the governing body of the City of Beach, North Dakota (the “City”), as follows:

1. The governing body of the City of Beach has hereby found, determined, and declared it to be necessary and desirable for the City to improve streets and incidentals as described in Resolution 2025-22, and the detailed plans and specifications discussed therein, concerning the City of Beach Street Improvement District No. 2025-04.
2. The Preliminary Engineering Report prepared by the City Engineer recommends roadway and utility improvements consisting of approximately 8,300 LF of full roadway reconstruction, 1,520 LF of mill and overlay, along with chip sealing, intermittent curb and gutter, sidewalk, valley gutter, and driveway improvements and replacements and related work. The streets within this district either exceeded their usable life and need to be reconstructed or the asphalt pavement is at a critical point where the proposed maintenance application can extend the life of the pavement. The estimated project cost is \$8,818,280 and one approximately \$4,489,880, or Fifty one percent (51%) of the project cost will be paid with special assessments levied to the benefitted property owners, and the remainder of the cost being funded through grant funding. The improvement District includes all properties located within the District boundaries, as shown on the attached map.
3. The owners of the property liable to be specially assessed for said improvements may file written protests with the City Auditor PO Box 278, Beach ND 58621, against the said improvements within thirty (30) days after the first publication of this resolution. The City Council shall at its next meeting after the expiration of said period, on February 23, 2026, or such other date as determined by the City Council, to meet at Beach City Hall, for the purpose of hearing and determining the sufficiency of any protests so filed and of taking any such further action with respect to said improvements as may then be deemed necessary and expedient.
4. That the City Auditor is hereby authorized and directed to cause this resolution, including a map of the Improvement District boundaries, showing the proposed improvement district, to be published once each week for two consecutive weeks in the official newspaper of the City.

Dated and adopted this 20<sup>th</sup> day of January 2026.

CITY OF BEACH, NORTH DAKOTA

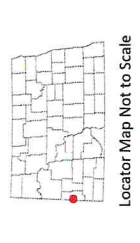
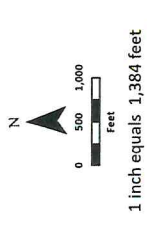
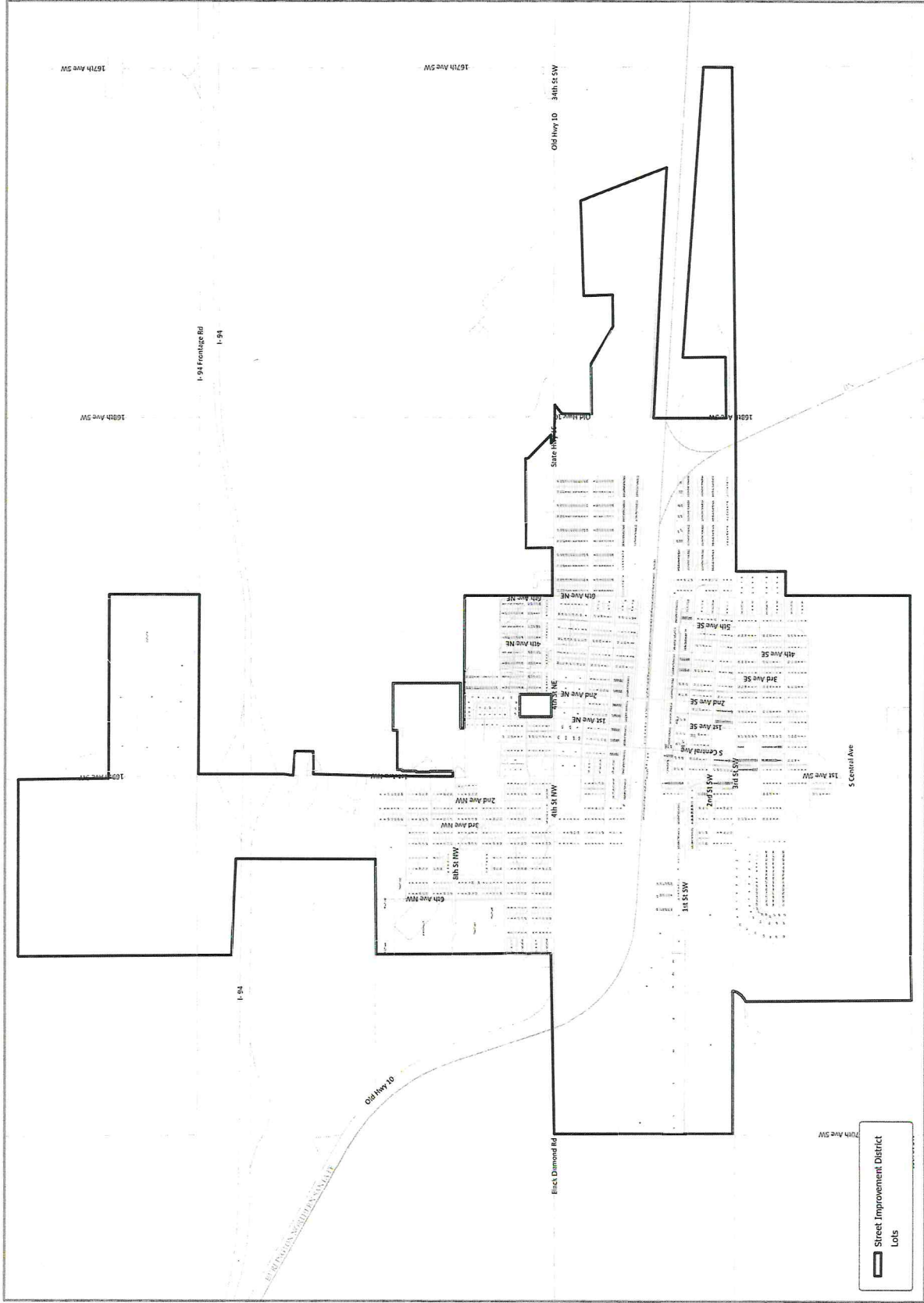
ATTEST:

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Walter Losinski, Mayor, City of Beach

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Kimberly Gaugler, City Auditor



City of Beach  
Golden Valley County, ND

**STREET  
IMPROVEMENT  
DISTRICT  
No. 2025-04**

BEACH, ND

Date: 1/19/2026



Information depicted may include data unverified by AES. Any reliance upon such data is at the user's own risk. AES does not warrant the map or its features are either spatially or temporally accurate.  
Coordinate System: NAD 1983 StatePlane North Dakota South FIPS 3302 Feet | Edited by: crickenheiser | W:\B\Beach\05066-2024-001\GIS\Beach DOT Flex Fund - Mapping and Analysis.aprx | Beach\_Street\_Improvement\_District\_11x17Landscape

Golden Valley SO  
Beach Calls December 2025  
12/1/2025-12/31/2025

Jurisdiction	Offense Field	Date	
Beach	35A - Drug/narcotic Violations	12/3/2025	
	Total CFS by Offense		1
	82J - Medical Assist	12/19/2025	
		12/23/2025	
		12/23/2025	
		12/24/2025	
		12/25/2025	
	Total CFS by Offense		5
	86F - Fire Call	12/4/2025	
		12/4/2025	
	Total CFS by Offense		2
	86H - Welfare Check	12/7/2025	
	Total CFS by Offense		1
	86KA - Lost Animal	12/7/2025	
	Total CFS by Offense		1
	86M - Mental Health	12/18/2025	
	Total CFS by Offense		1
	86MA - Suicidal Subject (Used for verbal signs)	12/14/2025	
		12/18/2025	
	Total CFS by Offense		2
	86Q - Unlock Car Door	12/26/2025	
	Total CFS by Offense		1
	86T - Citizen Assist	12/2/2025	
		12/5/2025	
		12/7/2025	
		12/11/2025	
		12/20/2025	
	Total CFS by Offense		5
	86ZD - Release of Property	12/5/2025	
	Total CFS by Offense		1
	87F - Motorist Assist	12/4/2025	



	12/15/2025	
	<b>Total CFS by Offense</b>	<b>2</b>
87J - Traffic Hazard	12/15/2025	
	<b>Total CFS by Offense</b>	<b>1</b>
87K - Motor Vehicle Accident	12/15/2025	
	12/26/2025	
	<b>Total CFS by Offense</b>	<b>2</b>
87N - Assist Other Agency	12/4/2025	
	<b>Total CFS by Offense</b>	<b>1</b>
87Z - Other - TRAFFIC OFFENSES	12/8/2025	
	<b>Total CFS by Offense</b>	<b>1</b>
HS-001 - Controlled Burn	12/5/2025	
	<b>Total CFS by Offense</b>	<b>1</b>
HS-006 - Information	12/8/2025	
	12/14/2025	
	12/14/2025	
	12/25/2025	
	12/29/2025	
	<b>Total CFS by Offense</b>	<b>5</b>
HS-700 - Hang Up	12/8/2025	
	<b>Total CFS by Offense</b>	<b>1</b>
PP-010 - Civil Paper	12/8/2025	
	<b>Total CFS by Offense</b>	<b>1</b>
TR-025 - Failure to use Turn Signal	12/10/2025	
	<b>Total CFS by Offense</b>	<b>3</b>
TR-031 - Violation of Drivers License Restrictions	12/8/2025	
	<b>Total CFS by Offense</b>	<b>1</b>
TR-037 - Traffic Violation	12/15/2025	
	<b>Total CFS by Offense</b>	<b>1</b>
TR-043 - Disregard Stop Sign (Warning Only)	12/10/2025	
	<b>Total CFS by Offense</b>	<b>1</b>
TR-044 - Equipment - Headlight/Tail Light Out (Warning Only)	12/18/2025	
	<b>Total CFS by Offense</b>	<b>1</b>
<b>Total CFS by Jurisdiction</b>		<b>42</b>

## Total Offenses by Month of Year

ND Verified Offense	12 Dec	Total
35A - Drug/narcotic Violations	1	1
82J - Medical Assist	5	5
86F - Fire Call	2	2
86H - Welfare Check	1	1
86KA - Lost Animal	1	1
86M - Mental Health	1	1
86MA - Suicidal Subject (Used for verbal signs)	2	2
86Q - Unlock Car Door	1	1
86T - Citizen Assist	5	5
86ZD - Release of Property	1	1
87F - Motorist Assist	2	2
87J - Traffic Hazard	1	1
87K - Motor Vehicle Accident	2	2
87N - Assist Other Agency	1	1
87Z - Other - TRAFFIC OFFENSES	1	1
HS-001 - Controlled Burn	1	1
HS-006 - Information	5	5
HS-700 - Hang Up	1	1
PP-010 - Civil Paper	1	1
TR-025 - Failure to use Turn Signal	3	3
TR-031 - Violation of Drivers License Restrictions	1	1
TR-037 - Traffic Violation	1	1
TR-043 - Disregard Stop Sign (Warning Only)	1	1
TR-044 - Equipment - Headlight/Tail Light Out (Warning Only)	1	1
<b>Total</b>	<b>42</b>	<b>42</b>



## December 2025 City Citations and Warnings

[illegible]

**ACTION ITEMS:**

- 

**WATER/SEWER:**

- Water Supplies: \$24,624.07
- Water Repair Parts: \$25,000.00
  - Jan. Water sample Public Works Shop - .5 mg/l
  - Spent good portion of couple days working on Lead sampling locations.
  - DEQ – Trainings Scheduled
    - Randy Apr 7-8
    - Tom Apr 14-15
    - Bart Apr 21-22
  - Annual Water Use Reports are submitted. (For Wells and Dam Permits)
- Sewer Supplies: \$20,000.00
- Sewer Repair Parts: \$20,000.00
  - 2 Gate Valves at the lagoon are not working. We have continued to work on. DEQ required a sewer sample.
  - Sewer backup at 246 1<sup>st</sup> Ave NE – Manhole had good flow.
  - Small Lift Station ran excessively 01/15-01/16.
    - Found leaking toilet (so far)

**STREETS:**

- Gen Fund - Repair & Maintenance (Equipment): \$50,000.00
- Gen Fund - Street and Alley: \$50,000.00
- Hwy Fund - Repair & Maintenance (Equipment): \$10,000.00
- Hwy Fund - Street and Alley: \$10,000.00
- Total Sales Tax Fund Remaining Budget: \$250,000.00
- Total Remaining Snow Removal: \$9,500.00

**SHOP/EQUIPMENT/BUILDING/PROPERTY/PERSONNEL:**

- (Waiting for better weather) New walk in door arrived for old fire hall. Need to install. We need to address the leaking roofs in city shop and old fire hall.

**LANDFILL/Garbage/Cardboard:**

- Supplies: \$8,000.00
- Repair & Parts: \$9,000.00
  - Garbage truck



1. Running lights and taillights not working. We have temporary fix and parts ordered.
2. Truck is currently at Northern Crane Dickinson. Neutral pressure safety switch broke. Causing gears to be ground off the pto and shavings into the transmission. Transmission will be taken to Bismarck to be gone through. (Apparently nothing we can do to avoid or maintain to keep from happening again.) Approximate cost \$16-17K.
3. Borrowing Wibaux's spare truck.
  - Purchased 2 new batteries.
  - Welded and repaired cart tipper.
  - Added Coolant
4. Asked Olympic Sales for a trade quote on a new 2024 Peterbilt they have in stock for your consideration.

## Auditor's Report

### Tuesday, January 20<sup>th</sup>, 2026

1. In 2025, the Community Center was reserved for use 238 days. This does not take into consideration meetings with engineers and contractors during last year's project; nor does the total count factor in multiple events on any one day. With next year's budget we will need to plan for upgrades of round tables, floor improvements and outside maintenance.
2. Notice was received on January 6<sup>th</sup> from Federal Railroad Administration that our Quiet Zone is up for renewal. Our Quiet Zone Affirmation Letter must be submitted by March 22, 2026.
3. On January 15<sup>th</sup>, a representative from Midwest Assistance Program (a third-party company contracted by USDA) came to City Hall to review our Water and Sewer Budgets, loan documents, as well as, complete a Water & Environmental Programs Management Report.
4. As of January 15<sup>th</sup>, expenses for the year are \$48,945.47 and revenues collected are \$11,921.27. Two percent (2%) of the expense budget has been spent, and One percent (1%) of the revenue budget has been collected.
5. City offices were closed on January 19<sup>th</sup> in observance of Martin Luther King, Jr. Day.
6. Our new Floodplains Ordinance 398 was approved by a Final Reading on July 7, 2025. Shortly before year end, we received notice from the National Floodplains Insurance Coordinator that their legal counsel had discovered an error in the model ordinance they provided for us to adopt. Attorney Bouray is making the necessary updates and when completed it will be provided for your approval.
7. Attorney Bouray has a draft of Microbrewery Ordinance 400 prepared. We are reviewing the proposed ordinance with Dobre Brewhouse to ensure all areas are in compliance.
8. In 2025, we received \$144,864.39 in "Prairie Dogs Funds". We did not spend any of the funds last year. I'm requesting your approval to amend the 2026 General Fund Expense Budget to include a line item for the "Prairie Dog Funds" to be spent by end of 2026.
9. Quarterly and year-end reports are being completed. W-2's and 1099's for 2025 will be available before month end. Annual reports completed or near completion include WSI Payroll Report, US Department of Commerce Report of Building or Zoning Permits Issued, Boundary and Annexation Survey Report and Renaissance Zone Annual Report. USDA Annual Water and Sewer Reports and NDDEQ Solid Waste Annual Reports are due by March 1<sup>st</sup>.
10. A financial statement for the preceding year showing receipts, disbursements, transfers and fund balances will be reviewed with you prior to March 1<sup>st</sup> (NDCC 40-16-04). A financial statement will also be published in the Golden Valley News by March 1<sup>st</sup> (NDCC 40-16-05).
11. As a North Dakota homeowner, you may qualify for a Property Tax Credit. Apply online at [tax.nd.gov/prc](http://tax.nd.gov/prc) by March 31<sup>st</sup>.
12. Please be sure to stay connected by checking our City social media sites for community messages.





Fund/Account	Beginning Balance	Received	Transfers In	Disbursed	Transfers Out	Ending Balance
1000 GENERAL						
101000 Cash - First State Bank of	238,004.78	45,273.58	0.00	68,037.04	0.00	215,241.32
101100 Bank of the West Savings	277,410.61	234.36	0.00	0.00	0.00	277,644.97
101200 WCCU Savings	48,276.29	2.06	0.00	0.00	0.00	48,278.35
<b>Total Fund</b>	<b>563,691.68</b>	<b>45,510.00</b>		<b>68,037.04</b>		<b>541,164.64</b>
2010 HIGHWAY DISTRIBUTION FUND						
101000 Cash - First State Bank of	85,044.92	8,317.44	0.00	6,174.55	0.00	87,187.81
2030 SPECIAL ASSESSMENTS-CITY SHARE						
101000 Cash - First State Bank of	6,350.30	10.52	0.00	0.00	0.00	6,360.82
2040 SPECIAL ASSESSMENTS-DEFICIENCY						
101000 Cash - First State Bank of	25,887.75	0.68	0.00	0.00	0.00	25,888.43
2060 EMERGENCY FUND						
101000 Cash - First State Bank of	24,888.45	2.20	0.00	0.00	0.00	24,890.65
2070 TRI-CENTENNIAL FUND						
102000 Cash restricted	13,603.91	0.00	0.00	0.00	0.00	13,603.91
2090 PAVILION FUND						
101000 Cash - First State Bank of	5,839.95	0.00	0.00	0.00	0.00	5,839.95
2311 CITY SALES/COMMUNITY ENHANCEMENT TAX						
101000 Cash - First State Bank of	609,624.72	16,512.90	0.00	107,222.72	0.00	518,914.90
2312 POOL SALES TAX						
101000 Cash - First State Bank of	9,275.08	4,128.23	0.00	9,275.08	0.00	4,128.23
2410 CITY OCCUPANCY FUND						
101000 Cash - First State Bank of	1,443.45	454.06	0.00	0.00	0.00	1,897.51
3020 STREET IMPROVEMENT 2016-2						
101000 Cash - First State Bank of	4,867.95	0.00	0.00	0.00	0.00	4,867.95
4010 BUILDING RESERVE						
101000 Cash - First State Bank of	30,758.69	0.00	0.00	0.00	0.00	30,758.69
4020 STREET/WATER EQUIPMENT RESERVE						
101000 Cash - First State Bank of	29,505.97	0.00	0.00	0.00	0.00	29,505.97
4030 FIRE RESERVE						
101000 Cash - First State Bank of	76,783.94	3,000.00	0.00	0.00	0.00	79,783.94
4040 SEWER AND WATER RESERVE						
101000 Cash - First State Bank of	849.74	0.00	0.00	0.00	0.00	849.74
5010 WATER UTILITY FUND						
101000 Cash - First State Bank of	78,789.23	32,851.36	0.00	74,930.48	424.74	36,285.37
102201 Cash Restricted USDA 6th	10,367.86	0.00	0.00	0.00	0.00	10,367.86
<b>Total Fund</b>	<b>89,157.09</b>	<b>32,851.36</b>		<b>74,930.48</b>	<b>424.74</b>	<b>46,653.23</b>
5020 SEWER UTILITY FUND						
101000 Cash - First State Bank of	20,053.10	9,663.99	143.46	10,831.93	0.00	19,028.62
102100 Cash restricted USDA	41,351.67	0.00	0.00	0.00	0.00	41,351.67
<b>Total Fund</b>	<b>61,404.77</b>	<b>9,663.99</b>	<b>143.46</b>	<b>10,831.93</b>		<b>60,380.29</b>
5030 GARBAGE FUND						
101000 Cash - First State Bank of	82,461.83	13,845.05	281.28	41,292.63	0.00	55,295.53
5050 MINI MALL FUND						
101000 Cash - First State Bank of	25,025.33	1,555.00	0.00	3,449.76	0.00	23,130.57
5060 CONFERENCE CENTER						

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\*\*\* Transfers In and Transfers Out columns should match, with the following exceptions:

- 1) Cancelled electronic checks increase the Transfers In column. Disbursed column will be overstated by the same amount and will not balance to the Redeemed Checks List.
- 2) Payroll Journal Vouchers including local deductions with receipt accounting will reduce the Transfers Out column by the total amount of these checks.