



City of Beach
153 East Main Street
PO Box 278
Beach, ND 58621-0278

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Email & website:
cityofbeach@midstate.net
www.beachnd.com

2003 ND City of the Year
an equal opportunity
employer

Mayor

Walter Losinski
PO Box 907
Beach, ND 58621

City Council

Tom Marman
PO Box 613
Beach, ND 58621

Sarah Ross
PO Box 35
Beach, ND 58621

John Stonehocker
86 5th St. SW
Beach, ND 58621

Lynn Swanson
PO Box 26
Beach, ND 58621

Beverly Wolff
PO Box 1060
Beach, ND 58621

Andy Zachmann
PO Box 112
Beach, ND 58621

City Auditor
Kimberly Gaugler

Public Works Sup.
Randy Dietz

City Council Meeting Agenda City Hall – 153 East Main Street Monday, January 5, 2026 - 7:00PM

1. Call Meeting to Order, stand as able for Pledge of Allegiance (NDCC 40-06-02)
2. Roll Call of Members
3. Additions or Corrections to the Agenda & Approval
4. Recognize Visitors & Public Participation
 - Cheryl Planert – The Village
5. Review of December 15th Meeting Minutes & Approval
6. Review of Vouchers & Approval
7. Engineer's Report
 - Written Report
 - Resolutions 2026-01 Approving Final Plans and Specifications
 - Resolution 2026-02 Approving the Insufficiency of Protests for both the Street Improvement District and Drainage Improvement District.
8. Public Works Report
 - Written Report
9. Auditor's Report
 - Written Report
10. Committee Report(s)
11. Unfinished Business
12. New Business
 - Resolutions 2026-03 through 2026-11
 - Correspondence from ND DEQ regarding monthly water samples
 - Correspondence from ND DOT regarding Kiosk located in City Hall
13. Adjourn

NEXT REGULAR MEETING

Tuesday, January 20th

"Quality means doing it right when no one is looking".

Henry Ford

Landfill winter hours November 1st - April 30th are the first and third Saturdays of the month from 9 am - 2 pm. Be sure to check www.beachnd.com and the City's app for any changes/updates to the landfill hours.



See details about events on the Community Postings page of the city app!



CITY COUNCIL PROCEEDINGS
PUBLISHED SUBJECT TO THE GOVERNING BODY'S REVIEW AND REVISION

A regular meeting of the Beach City Council was called to order by President Andy Zachmann on Monday, December 15, 2025 at 7:00 p.m. Present when the meeting was called to order was City Council Tom Marman, Sarah Ross, John Stonehocker, Lynn Swanson-Puckett, Bev Wolff, others present were Public Works Superintendent Randy Dietz, City Auditor Kimberly Gaugler, Administrative Assistant Lea Massado, Engineer Zac Ranisate, Sheriff Dey Muckle and guests Jordanna Garland and Elias Ross.

The Pledge of Allegiance was recited.

Roll call was taken. Mayor Losinski was absent.

Additions or Corrections to the Agenda and Approval

Zachmann called for any additions or corrections to the agenda. Swanson-Puckett moved to approve the agenda as presented, second by Wolff. Motion carried unanimously.

Public Participation

Zachmann read the adopted policy for public participation. There was no public participation.

Minutes

Minutes of the meeting on December 1, 2025, were presented. Swanson-Puckett moved to approve the minutes, second by Ross. Motion carried unanimously.

Vouchers

Vouchers were reviewed for payment. Wolff moved to approve the following vouchers, second by Stonehocker. Motion carried unanimously.

25241 Advanced Engineering & Environmental Services 118,084.37
25242 Beach Chamber of Commerce 1,400.00
25243 BOSS Office Products 14.24
25244 Carpenter Decorating 249.74
25245 City of Dickinson 857.78
25246 CNH Industrial Capital Productivity Plus 30.96
25247 Coral Creek Landfill 2,405.60
25248 Dakota Dust Tex 217.50
25249 Farmer's Union Oil 4,310.11
25250 Golden Valley County Road Department 1,136.98
25251 Goldenwest Electric Cooperative, Inc 390.22
25252 Kat & Company 750.00
25253 North Dakota League of Cities 280.00
25254 One Call Concepts 16.50
25255 Point CPA 500.00
25256 Prairie Lumber Company 234.50
25257 RTC Networks 503.00
25258 Valli Information Systems 50.00
25259 Badlands Cleaning Service 100.00

25260 Fireside Office Solutions 210.55
25261 Quality Quick Print 550.00

Engineer's Report

Engineer Ranisate reviewed his written report. **2026 Main and Central Street Reconstruction** Project design is complete. Ad for bid will be published on January 8 and 15. Bid opening date will be January 29. There was discussion regarding the need for a retaining wall if sidewalk is installed on the block that the Beach Vet Clinic is located on. Estimated cost for the retaining wall is \$80,000. Swanson-Puckett moved to remove sidewalk from this block due to the cost of the retaining wall, second by Stonehocker. Motion carried unanimously. Amendment #3 to the Owner-Engineer Agreement was presented. Stonehocker moved to approve Amendment #3, extending the Owner-Engineer Agreement to December 31, 2028, second by Wolff. Motion carried unanimously.

Sheriff's Report

Sheriff Muckle reviewed his written report for the month of November which consisted of 34 city calls, 1 written citation and 10 warning citations.

Public Works Report

PWS Dietz reported on Christmas decorations being put up and snow removal throughout town.

Auditor's Report

Gaugler reviewed her written report. Gaugler mentioned expenses to date are \$7,455,677.80 and revenues to date are \$7,869,730.30. Gaugler reviewed the financial report for the month of November. Ross moved to approve the financial report with a month end balance of \$1,768,817.36, second by Wolff. Motion carried unanimously. Budget amendments were reviewed. Stonehocker moved to approve the following expenditure budget amendments; City Sales Tax Infrastructure from \$500,000 to \$570,000 due to increased expenses. Pool Sales Tax from \$81,600 to \$91,600 due to increased revenue. Water Fund from \$5,622,580 to \$5,662,580 due to increased expenses. Garbage Fund from \$207,000 to \$227,000 due to increased expenses. second by Wolff. Motion carried unanimously. Stonehocker moved to amend the General Fund Fire Department Supplies budget to include a transfer of \$3,000 to the Fire Department Reserve Fund, second by Wolff. Motion carried unanimously. Proposed utility rates for 2026 were reviewed. Marman moved to approve the following utility rates for 2026:
Base charge for Water - \$21.00
Per/1000 gallons of water \$8.32
Base charge for Sewer - \$17.00
Per/1000 gallons of water - \$1.75
Garbage – 5% increase on all residential and commercial accounts
second by Wolff. Marman-yes, Swanson-Puckett-yes, Ross-yes, Wolff-yes, Stonehocker-no. Motion carried.

Committee Reports

Zoning – Marman reported the Zoning Board met this morning at 8 am. There were no Applications for Building to review. Beginning in January, the Zoning Board will start meeting on the second Monday of every month.

Park Board – Zachmann reported the Park Board met on December 8th.

Unfinished Business

There was no unfinished business.

New Business

An Application for Local Permit for Bingo submitted by Center Stage Performing Arts was reviewed. Wolff moved to approve, second by Stonehocker. Motion carried unanimously.

An Application for Local Permit for Raffle submitted by Beach Buccaneer Boosters was reviewed. Stonehocker moved to approve, second by Ross. Motion carried unanimously.

Applications for Retail Alcoholic Beverage License were reviewed. Stonehocker moved to approve Alcoholic Beverage License for 3rd Avenue Liquor, Dobre Brewhouse, Golden Valley County Fair Association, Legion Club Inc. and Robin's Nest, second by Wolff. Motion carried unanimously.

Correspondence was read from Home on the Range regarding their 75 years of helping children.

Correspondence was read from Maguire regarding their 110 years of water tower expertise.

Correspondence was read from ND Water Resources regarding Senate Bill 2027 and the need for all communities in North Dakota to update their floodplains ordinance.

No other business was brought forward. Stonehocker moved to adjourn, second by Swanson-Puckett. Motion carried unanimously. Meeting adjourned at 7:50 p.m.

ATTEST:

Walter Losinski, Mayor

Kimberly Gaugler, City Auditor



January 5, 2025 Council Meeting – Engineer's Report

Honorable Mayor and Council:

Engineer is planning to attend the meeting. Below is a summary of the status of current engineering projects and tasks. Please feel free to reach out if you have any specific questions.

1. Beach 2026 Main and Central Street Reconstruction

- **Resolutions**
 - See attached official resolutions.
- **Council Action Items**
 - Please consider the motion to approve the following:
 - Resolution 2026-01: Resolution Approving Final Plans and Specs
 - Resolution 2026-02: Resolution Approving the Insufficiency of Protests for Both Street Improvement District and Drainage Improvement District.

ACTION ITEMS:

- Employee evaluations are completed.
- Discussion for paving project:
 - Moving retaining wall and fence along safe route.
 - Consideration of Alley repair behind Mini Mall, Rohan's, City Hall?
 -

WATER/SEWER:

- Water Supplies: **-\$5,930**
- Water Repair Parts: **\$7,276**
 - North Tower-
 - Zac to look at technology to decipher leak in pipe.
 - H&H Coatings looked at tower.
- Sewer Supplies: **\$999**
- Sewer Repair Parts: **\$6,086**
 - 2 Gate Valves at the lagoon are not working. One is on the discharge pipe which is very critical.
 - Turn off's requiring special attention.
 - 157 2nd Ave SE – Fire
 - 175 5th Ave NE – consistent backflow alerts.
 - 289 2nd St NE – frozen and broken pipes (continuous flow alert)

STREETS:

- Gen Fund - Repair & Maintenance (Equipment): **-\$89**
- Gen Fund - Street and Alley: **-\$2,795**
- Hwy Fund - Repair & Maintenance (Equipment): **\$977**
- Hwy Fund - Street and Alley: **-\$94**
- Total Sales Tax Fund Remaining Budget **\$72**
- Total Remaining Snow Removal: **\$279**
 - We have used more Salt/Sand mix this year than past 2 years combined.
 - Picked up 2 pallets (5500 lbs) of salt from Runnings. City of Dickinson has a shortage and won't sell us anymore for now.
 - Contacted NSC Minerals out of Canada to purchase our own semi load. No Quotes received yet. They are 200 loads backlogged.
 - Ordered truck and pup of road base gravel from Fisher Sand & Gravel. Mixed with our existing millings and bladed and packed onto Central Ave N. Per direction from Councilman Marman.
 -

SHOP/EQUIPMENT/BUILDING/PROPERTY/PERSONNEL:

- New walk in door arrived for old fire hall. Need to install. We need to address the leaking roofs in city shop and old fire hall.

LANDFILL/Garbage/Cardboard:

- Supplies: **-\$11,449**
- Repair & Parts: **\$2,201**
 - Garbage truck
 1. Running lights and taillights not working. We have temporary fix and parts ordered.
 2. Truck is currently at Northern Crane Dickinson. PTO which is attached to the transmission may be malfunctioning. Approximate cost unknown.
 3. Borrowing Wibaux's spare truck.
 4. Asked Olympic Sales for a trade quote on a new 2024 Peterbilt they have in stock for your consideration.

Public Works Report For Jan 2026

Happy New Year!

I would like your feedback and direction for 2026.

Action Items:

1. Public Works Reports.
 - a. Do you like the format I'm using?
 - b. Is it readable and understandable?
 - c. Would you like it simplified or shortened in any way?
 - d. Is it detailed enough or too detailed?
 - e. Do you read them?
2. It is a new year full of new beginnings and new goals. I believe as elected officials you all have, or should have, goals in mind for our community, for your committees, for our departments. I would like to know those goals so we can work together as a team to try and attain those goals collectively in our overall strategy, plans and budgeting. Without direction and guidance my performance will not be as satisfactory to you or to our community. I would like to ask from each of you to provide me, in writing, the following...
 - a. At least 5 LONG TERM GOALS – It is the year 2031. In your eyes what does the City of Beach look like? What decisions have we made to make this happen? Please list
 - i. _____
 - ii. _____
 - iii. _____
 - iv. _____
 - v. _____
 - b. At least 5 SHORT TERM GOALS – It is New Years Day 2027 & 2028. What did we accomplish in 2026 to make this happen? (Other than the existing paving project.)
 - i. _____
 - ii. _____
 - iii. _____
 - iv. _____
 - v. _____
3. From the past, I would like to know the 5 MOST IMPORTANT ACCOMPLISHMENTS that have been completed. Please tell me what you are happy about.
 - i. _____
 - ii. _____
 - iii. _____
 - iv. _____
 - v. _____
4. From the past, I would like to know WHERE WE HAVE FALLEN SHORT. What and where have we not met expectations? Please list on a separate sheet or on the back.
 - i. _____
 - ii. _____
 - iii. _____

Auditor's Report

Monday, January 5th, 2026

1. On December 16th, I participated in the ND Department of Commerce webinar for the "Rural Catalyst Grant Program." There was some great insight given as to what will make a strong grant application. Application deadline is January 7, 2026, 5pm CST. As a reminder, for the application being sponsored by the city, there is no financial commitment.
2. On December 30th, we received a refund of \$3,500 from Maguire Iron, Inc. for repairs done on the water tower earlier in the year.
3. As of December 31st, expenses for the year are \$7,643,122.55 and revenues collected are \$7,948,868.90. Ninety-seven percent (97%) of the amended expense budget has been spent.
4. Retail alcoholic beverage licenses for 2026 have been delivered to the approved license holders.
5. City offices were closed on January 1st in observance of New Year's Day. City offices will be closed on January 19th in observance of Martin Luther King, Jr. Day.
6. Our application for Bond Coverage does not need to be renewed this year. The current bond amount is \$921,828.29, which was 25% of the previous year's revenues and cash investments on hand. Bond coverage will need to be renewed in 2027.
7. Quarterly and year-end reports are being completed. W-2's and 1099's for 2025 will be available before month end. Annual reports completed or near completion include WSI Payroll Report, US Department of Commerce Report of Building or Zoning Permits Issued, Boundary and Annexation Survey Report.
8. 2026 is an election year. A city election candidate may begin collecting signatures on a nominating petition starting January 1st. (NDCC 40-21-07)
9. USDA Annual Water and Sewer Reports and NDDEQ Solid Waste Annual Reports are due by March 1st.
10. A financial statement for the preceding year showing receipts, disbursements, transfers and fund balances will be reviewed with you prior to March 1st (NDCC 40-16-04).
11. A financial statement for the preceding year showing receipts and disbursements for each account will be published in the Golden Valley News by March 1st (NDCC 40-16-05).
12. As a North Dakota homeowner, you may qualify for a Property Tax Credit. Apply online at tax.nd.gov/prc by March 31st.
13. Please be sure to stay connected by checking our City social media sites for community messages.



RESOLUTION 2026-3

**PUBLIC NOTICE OF REGULARLY SCHEDULED MEETING DATES TO BE HELD
AT CITY HALL, BEACH, ND, AND THE HOUR BEGINNING OF MEETINGS**

WHEREAS, UNDER PROVISIONS OF CHAPTER 40-04.1-05. NDCC, AND CITY ORDINANCE 1.0201 THE CITY COUNCIL HAS DETERMINED DATES FOR REGULAR MEETINGS IN THE YEAR 2026,

AND WHEREAS, THE CITY COUNCIL SHALL OBSERVE DAYLIGHT SAVINGS TIME DURING THOSE MONTHS DAYLIGHT SAVINGS TIME IS OBSERVED AND MOUNTAIN TIME DURING THOSE MONTHS MOUNTAIN TIME IS OBSERVED,

NOW THEREFORE, BE IT RESOLVED THAT THE CITY COUNCIL MEETINGS SHALL BEGIN AT 7:00 P.M. ON THE FOLLOWING DATES AND MAY ADJOURN FROM TIME TO TIME IF NECESSARY:

JANUARY 5 & 20	JULY 6 & 20
FEBRUARY 2 & 17	AUGUST 3 & 17
MARCH 2 & 16	SEPTEMBER 7 & 21
APRIL 6 & 20	OCTOBER 5 & 19
MAY 4 & 18	NOVEMBER 2 & 16
JUNE 1 & 15	DECEMBER 7 & 21

MOVED TO ADOPT RESOLUTION 2026-3, SECOND BY. MOTION CARRIED UNANIMOUSLY.

RESOLUTION 2026-4

ESTABLISHMENT OF DAYS THAT CITY HALL IS CLOSED DUE TO HOLIDAYS

WHEREAS, UNDER THE PROVISIONS OF CHAPTER 1-03-01 OF NDCC AND BY THE ACTIONS OF THE CITY COUNCIL TO DECLARE DAYS THAT CITY HALL WILL BE CLOSED,

NOW THEREFORE, BE IT RESOLVED THAT CITY HALL WILL BE CLOSED IN OBSERVANCE OF THE FOLLOWING:

JANUARY 1 - NEW YEARS DAY	SEPTEMBER 7 - LABOR DAY
JANUARY 19 - MARTIN LUTHER KING DAY	OCTOBER 12 - COLUMBUS DAY
FEBRUARY 16 - PRESIDENTS DAY	NOVEMBER 11 - VETERANS DAY
APRIL 3 - GOOD FRIDAY	NOVEMBER 26 - THANKSGIVING DAY
MAY 25 - MEMORIAL DAY	NOVEMBER 27 -DAY AFTER THANKSGIVING
JUNE 19 - JUNETEENTH DAY	DECEMBER 24 - CHRISTMAS EVE 12PM
JULY 4 - INDEPENDENCE DAY	DECEMBER 25 - CHRISTMAS DAY

CITY HALL CLOSING WILL ALSO BE OBSERVED UPON ACTION OF THE PRESIDENT OF THE UNITED STATES AND THE GOVERNOR OF THE STATE OF NORTH DAKOTA.

MOVED TO ADOPT RESOLUTION 2026-4, SECOND BY. MOTION CARRIED UNANIMOUSLY.

**RESOLUTION 2026-5
BUSINESS HOURS AT CITY HALL**

WHEREAS, THE CITY COUNCIL WILL DETERMINE THE HOURS CITY HALL WILL BE OPEN,

NOW THEREFORE, BE IT RESOLVED THAT CITY HALL WILL BE OPEN MONDAY THROUGH FRIDAY, 8:00 A.M. TO 4:00 P.M., WITH THE EXCEPTIONS OF HOLIDAYS.

MOVED TO ADOPT RESOLUTION 2026-5, SECOND BY. MOTION CARRIED UNANIMOUSLY.

**RESOLUTION 2026-6
REIMBURSEMENT FOR MILEAGE, MEALS AND LODGING**

WHEREAS, CITY EMPLOYEES MAY INCUR EXPENSES FOR MILEAGE, MEALS, AND LODGING IN THE PERFORMANCE OF CARRYING OUT THE DUTIES REQUIRED BY THE CITY,

AND WHEREAS, THE CITY AUDITOR, UPON BEING PRESENTED WITH DOCUMENTED EVIDENCE AND IS SATISFIED WITH AUDIT OF EXPENSES, MAY APPROVE PAYMENT BETWEEN REGULARLY SCHEDULED COUNCIL MEETING,

NOW THEREFORE, BE IT RESOLVED THAT THE CITY ALLOW REIMBURSEMENT FOR EXPENSES INCURRED ACCORDING TO CHAPTER 54-06-09 OF NDCC AS FOLLOWS:

PERSONAL VEHICLE, MILEAGE: .72.5 PER MILE
PER DIEM FOR BREAKFAST, LUNCH & DINNER: \$45.00
LODGING: \$110.00 (ACTUAL LODGING NOT TO EXCEED \$99.00 PLUS ANY APPLICABLE TAXES)

MOVED TO ADOPT RESOLUTION 2026-6, SECOND BY. MOTION CARRIED UNANIMOUSLY.

**RESOLUTION 2026-7
EXPEDITION OF BUSINESS**

WHEREAS, IT APPEARS THE BUSINESS OF THE CITY WILL BE EXPEDITED BY AUTHORIZING THE CITY AUDITOR TO PAY CERTAIN MISCELLANEOUS ITEMS, SUCH AS POSTAGE, FREIGHT, UTILITIES, REFUND ORDERS, REGULAR EMPLOYEE PAYROLL AND APPORTIONMENTS,

NOW THEREFORE, BE IT RESOLVED THAT THE CITY AUDITOR BE ALLOWED TO PAY SUCH CLAIMS.

MOVED TO ADOPT RESOLUTION 2026-7, SECOND BY. MOTION CARRIED UNANIMOUSLY.

**RESOLUTION 2026-8
LISTING OF DEPOSITORY BANKS**

WHEREAS, IT IS NECESSARY FOR THE CITY AUDITOR TO DEPOSIT MONIES FROM TIME TO TIME,

AND WHEREAS, IT IS NECESSARY FOR THE CITY AUDITOR TO DRAW UPON THE DEPOSITS,

NOW THEREFORE, BE IT RESOLVED THAT THE FOLLOWING BANKS BE NAMES FOR DEPOSITORY FUNDS;

FIRST STATE BANK OF GOLVA, GOLVA & BEACH, ND:	CHECKING ACCOUNT
BNY MELLON, BMO, BEACH, ND:	TREASURY SAVINGS
WESTERN COOPERATIVE CREDIT UNION:	SAVINGS ACCOUNT

MOVED TO ADOPT RESOLUTION 2026-8, SECOND BY. MOTION CARRIED UNANIMOUSLY.

**RESOLUTION 2026-9
PLEDGE OF SECURITIES**

WHEREAS, IT IS NECESSARY TO HAVE PLEDGE OF SECURITIES,

NOW THEREFORE, BE IT RESOLVED THE FOLLOWING PLEDGES BE ACCEPTED:

BMO, BEACH, ND	\$ 49,641.43 PLUS \$ 250,000.00 FDIC
FIRST STATE BANK OF GOLVA, GOLVA & BEACH, ND	\$ 1,913,287.00 PLUS \$ 250,000.00 FDIC

MOVED TO ADOPT RESOLUTION 2026-9, SECOND BY. MOTION CARRIED UNANIMOUSLY.

RESOLUTION 2026-10
CITY AUDITOR TO INVEST AND REINVEST FUNDS

WHEREAS, CITY FUNDS MAY BE INVESTED IN CERTIFICATES OF DEPOSIT OR US TREASURY NOTES TO DRAW INTEREST,

AND WHEREAS, THESE FUNDS MATURE FROM TIME TO TIME,

NOW THEREFORE, BE IT RESOLVED THAT THE CITY AUDITOR BE AUTHORIZED TO INVEST FUNDS AND REINVEST UPON MATURITY OF CERTIFICATES OF DEPOSITS. ALL CERTIFICATES OF DEPOSITS THAT ARE REDEEMED OR REINVESTED SHALL REQUIRE THE SIGNATURE OF BOTH THE CITY AUDITOR AND THE MAYOR.

MOVED TO ADOPT RESOLUTION 2026-10, SECOND BY. MOTION CARRIED UNANIMOUSLY.

RESOLUTION 2026-11
SALARIES OF HIRED AND APPOINTED OFFICIALS

WHEREAS, THE CITY COUNCIL SHALL SET FORTH SALARIES OF CITY OFFICIALS AND EMPLOYEES,

NOW THEREFORE, BE IT RESOLVED THAT THE FOLLOWING SALARIES HAS BEEN SET EITHER ON A YEARLY, MONTHLY OR HOURLY BASIS:

MAYOR

- Walter Losinski \$ 5,400.00 YR

CITY COUNCIL

- Andy Zachmann \$ 3,600.00 YR
- Tom Marman \$ 3,600.00 YR
- Lynn Swanson-Puckett \$ 3,600.00 YR
- Sarah Ross \$ 3,600.00 YR
- Beverly Wolff \$ 3,600.00 YR
- John Stonehocker \$ 3,600.00 YR

ZONING BOARD

- Al Begger \$ 1,200.00 YR
- Leann Allen \$ 1,200.00 YR
- Michelle Marman \$ 1,200.00 YR
- Tracey Trask \$ 1,200.00 YR
- Tony Wanner \$ 1,200.00 YR

PUBLIC WORKS SUPT.

- Randy Dietz \$/HR

PUBLIC WORKS EMPLOYEES

- Bart Bishop \$/HR
- Tom Littlecreek \$/HR

SANITATION EMPLOYEE

- Greyson Stedman

\$/HR

CITY AUDITOR

- Kimberly Gaugler

\$/YR

DEPUTY AUDITOR

- Lea Massado

\$/HR

DIGITAL SPECIALIST

- JILL SCHATZ

\$/HR

MOVED TO ADOPT RESOLUTION 2026-11, SECOND BY MOTION CARRIED.

December 15, 2025

Kim Gaugler
City of Beach
153 East Main
PO Box 278
Beach, ND 58621

RE: Failure to Submit the Minimum Number of Drinking Water Samples for
Microbiological Analysis - Requirement to Notify Customers

Dear Ms. Gaugler,

According to our records, the City of Beach did not submit one (1) drinking water sample for microbiological analysis during the month of November 2025, as required by the Safe Drinking Water Act. When required drinking water samples are not submitted before the deadline, the supplier of drinking water is required to notify its users accordingly.

You must notify your consumers of the violation using TWO methods of public notification within thirty (30) days of receipt of this letter.

Step 1 Initial notification of the violation must be provided by **mail or direct delivery** to each customer receiving a bill and to other service connections to which water is delivered.

Step 2 A second method of initial notification must be used to reach others regularly served by the system who would not normally be reached by mail or direct delivery (e.g., renters, apartment dwellers, university students, nursing home patients, prison inmates, etc.). These methods may include: **publication in a local newspaper; posting in public places or on the Internet; delivery to community organizations; or delivery of multiple copies for distribution by customers that provide their water to others** (such as apartment building owners or large employers).

The enclosed notice contains mandatory language that must be included whenever a violation of the microbiological standards occurs. In your notice, describe the steps your system is taking to correct the violation and provide local contact information. If the notice is posted, the notice must remain in place for as long as the violation or situation persists, but in no case for less than seven (7) days even if the violation or situation is resolved. Notification by hand delivery or mail must be repeated at least every three (3) months for as long as the violation continues.

Step 3

The due dates for the required public notification actions are listed on the Proof of Public Notice form that is enclosed with this letter. **Complete the form and return it, with a copy of each type of notice published, distributed, or posted, to our office within ten (10) days of completing the public notification.** Please be informed that failure to provide proper notice or proof of notice within the specified time frame constitutes a violation of the Public Notification requirements of the Safe Drinking Water Act.

The Safe Drinking Water Act requires all public water systems that fail to perform required drinking water monitoring to take immediate corrective measures and to notify the public. Sampling of public drinking water supplies for microbiological safety is required by both federal and state law, and you as a supplier can be subject to legal action for continued noncompliance. Note: If your system is required to submit quarterly disinfectant data then this failure to monitor violation will be followed, at the end of the quarter, by an additional violation for failure to send in valid disinfectant residual data.

If you do not understand what is required of you as a supplier of drinking water by the Safe Drinking Water Act, please contact Bryce Peters at bpeters@nd.gov or (701) 328-5209 or LeeAnn Tillotson at ltillots@nd.gov or (701) 328-5293.

Sincerely,



Bryce Peters
Environmental Scientist
Drinking Water Program
Division of Municipal Facilities

Enc.

December 30, 2025

Beach City Community Center
153 E. Main Street,
Beach, ND 58621

Thank you for partnering with the North Dakota Department of Transportation to host one of our driver and vehicle services kiosks. Your support has helped provide convenient services to your community, and we truly appreciate your willingness to make that possible.

As part of our ongoing efforts to manage resources responsibly and focus on the services most used by customers, we will be reducing the number of kiosks across the state. Due to increasing costs and limited use, the kiosk at your location will be retired.

The kiosk at your site will be **out of order beginning January 24**. We've enclosed a sign to place on or near the kiosk to notify customers of this change. Please post the sign as soon as possible and leave it up until the kiosk is removed from your facility. The vendor will be following up with you with more information and to make arrangements.

We sincerely thank you for your partnership and the space you've provided to host the kiosk. If you have any questions or need additional information, please contact me at 701-328-2727.

Thank you again for your partnership and support.

Warm regards,



Deputy Director for Driver Safety
North Dakota Department of Transportation